

1NVERNESS 24HOUR TREATMENT RECLINER

OWNER'S OPERATING & MAINTENANCE MANUAL



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Winco assumes no responsibility for damage or injury caused by the improper assembly, installation, use or maintenance of this product.

IMPORTANT!

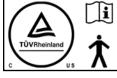
PLEASE READ THIS ENTIRE MANUAL BEFORE USING RECLINER. DO NOT INSTALL, MAINTAIN OR OPERATE THIS EQUIPMENT WITHOUT READING AND FOLLOWING THIS MANUAL. OTHERWISE INJURY AND/ OR DAMAGE MAY RESULT.

THE INFORMATION CONTAINED IN THIS MANUAL IS SUBJECT TO CHANGE WITHOUT NOTICE. PHOTOS ARE REPRESENTATIVE OF THE PRODUCT AND MAY VARY SLIGHTLY FROM ACTUAL PRODUCTION MODELS.

SAVE THESE INSTRUCTIONS FOR FUTURE REFERENCE!

NO PART OF THIS MANUAL MAY BE DUPLICATED IN ANY FORM WITHOUT THE PRIOR WRITTEN CONSENT OF WINCO MFG, LLC. UNAUTHORIZED DUPLICATION MAY RESULT IN CIVIL PROSECUTION TO THE MAXIMUM EXTENT ALLOWED BY LAW.

Products with the following markings are intended for commercial use only.



Supply: 12V Operating Conditions: 10° - 40° C

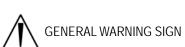
100-240 VAC 44W, 50-60Hz WARNING: Long-term, continuous exposure to heat may cause burns. Read instructions before using.

DO NOT use wet.

DO NOT insert pins into upholstery.

SYMBOLS













IMPORTANT - PLEASE READ



FOR PRODUCTS WITH POWERED OPTIONS (Heat, Massage, etc...)

IMPORTANT SAFETY INSTRUCTIONS - SAVE THESE INSTRUCTIONS

(Read all instructions before using this product.)

When using an electrical appliance, basic precautions should always be followed, including the following:

DANGER - To reduce the risk of electric shock always unplug this product from the electrical outlet before cleaning, maintenance or servicing.

WARNING:

- 1. Unplug this product from the electrical outlet when not in use.
- 2. Supervision should be provided when using this product.
- 3. Use this product only for its intended use as described in this manual.
- 4. Do not use attachments not recommended by the manufacturer.
- Never operate this product if it has a damaged cord or plug, if it is not working properly, if it has been dropped or damaged, or dropped into water contact an authorized Winco service center for instructions.
- 6. DO NOT carry or pull this product by power supply cord or use the cord as a handle.
- 7. Keep the cord away from heated surfaces.
- 8. Do not use outdoors.
- 9. To disconnect, turn all controls to the "off" position, then remove plug from outlet. Pull plug only to remove cord.
- 10. Clean switch with a damp cloth only Warranty will be VOID if liquid is introduced into switch mechanism.
- 11. Extension cords are not recommended.
- 12. DO NOT roll recliner or other equipment over cord.
- 13. Recliner comes with a grounded three prong plug. If the plug does not fit into the outlet, contact a certified electrician to install the proper outlet. DO NOT MODIFY THE PLUG IN ANY WAY.
- 14. Keep children away from extended foot support (or other similar parts).

DANGER:

- Never insert pins, or attach other metallic fasteners into/onto any part of this chair.
- Do not use this product if the covering shows signs of deterioration, such as checking, blistering, or cracking.
- iii. KEEP DRY Do not operate in a wet or moist condition or environment.

WARNING:

- i. Long term, continuous exposure to heat may cause burns. It is recommended that skin in contact with heated area be checked for redness and blistering during long term usage. Do not use on an infant, invalid or incapacitated person. Do not use on insensitive skin or on a person with poor blood circulation. If you are uncertain if you should use this product, please consult your physician about the use of heat and massage.
- ii. Do Not Crush/Pinch heating elements or wiring.

WARNING: Connect this product to a properly grounded outlet only.

IMPORTANT - PLEASE READ

BASIC SAFETY PRECAUTIONS:

- 1. READ AND FOLLOW ALL DIRECTIONS.
- 2. CAUTION: Use slide-out foot support with staff assistance.
- DO NOT put hands, feet, or clothing into any openings when changing positions on recliner. Attendant MUST confirm that users arms, legs, hands and feet are clear while changing recliner positions or SERIOUS INJURY MAY OCCUR.
- 4. Lock casters at all times, except when transporting chair.
- 5. STAY CLEAR of the recliner mechanisms when operating chair.
- 6. DO NOT use recliner for transporting in or with ANY type of vehicle or trailer. Winco recliners have not been tested or approved for use by an occupant in any type of vehicle or trailer.
- 7. NEVER use the chair arms or backrest as a seat; SERIOUS INJURY OR DAMAGE MAY OCCUR.
- 8. Periodically check the tightness of all nuts, bolts and screws.
- Immediately REMOVE FROM SERVICE any recliner with broken recline mechanisms, torn upholstery, and/or other mechanical or visible damage.
- 10. Transport user with chair arms in the open position only in emergency situations.
- 11. USE ONLY WINCO AUTHORIZED REPLACEMENT PARTS.
- 12. NEVER EXCEED the recommended weight capacity.

ASSEMBLY INSTRUCTIONS

PREPARATION:

1. Carefully examine your product for any damage. Inspect all components.

IF DAMAGE IS EVIDENT, REFUSE SHIPMENT, & CONTACT FREIGHT CARRIER OR WINCO IMMEDIATELY.

- 2. Remove all packaging material that was secured for shipping.
- 3. Carefully remove the product from the carton.
- 4. Save all boxes and packaging material until after you have assembled your product and have verified that all components are functioning properly.

BACK ASSEMBLY INSTRUCTIONS:

 Lock ALL (4) casters on chair base. (See Lock/Unlock Casters pg.7)



IMPORTANT:

- Keep objects and persons clear of the chair before performing step 2.
- 2. Pull one of the recline levers (A), located on either side of the chair, until fully extended to bring the recline mechanism (B) into its upright position.

NOTE: Legrest is spring loaded and will be rapidly released into the recline position when recline lever is pulled.

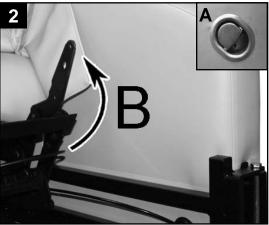
- Release the recline lever and push legrest in, to its stored position.
- Hold the rear apron up, exposing the mounting brackets
 (A). Lift the upholstered back by its sides while aligning the mounting brackets with the recline mechanism (B).

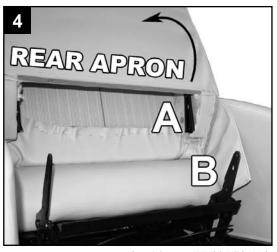
WARNING:

Keep hands clear of connection points or injury may occur

IMPORTANT:

- We recommend two people be used for step 4
- Be careful not to tear or puncture vinyl.

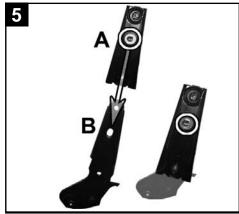




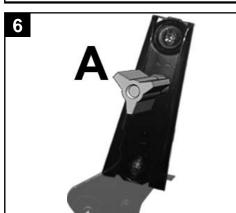
ASSEMBLY INSTRUCTIONS

BACK ASSEMBLY INSTRUCTIONS:

5. Slide the back onto the recline mechanism until the middle hole of the mounting bracket (A) is aligned with the middle hole of the recline mechanism (B).



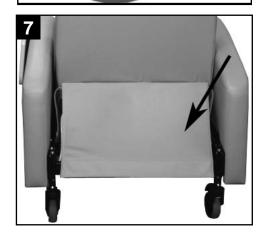
6. Install knobs (tethered to back) and tighten to a secure fit.



7. Ensure that the rear apron rests OVER the rear brace of chair.

IMPORTANT:

• Test to ensure the back has been properly installed by pulling up on the back's push handle. The back should remain securely in place.



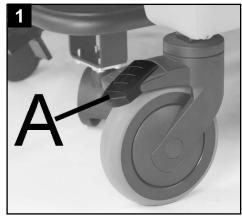
CASTER OPERATION: Lock/Unlock

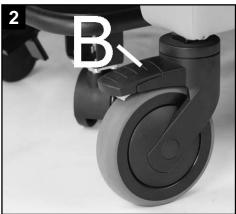
This chair features two types of casters, rigid and total-lock.

The <u>front</u> two casters are rigid casters. They are NOT designed to swivel in order to facilitate stable straight steering. In addition, the locking tab is always accessible. When locking tab is engaged, caster wheel will NOT roll.

The <u>rear</u> two casters are total-lock casters. They are designed to swivel 360°. When locking tab is engaged, caster wheels will NOT roll and caster will NOT swivel.

- 1. TO LOCK CASTER: Press down on the wheel tab (A). Tab will lock into position shown.
- 2. TO UNLOCK CASTER: Press down on the TOP of the wheel tab (B). Tab will return to position shown.





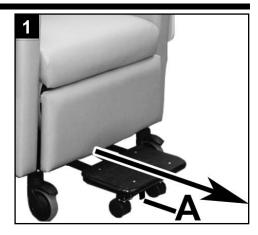
FOOTPLATE OPERATION:

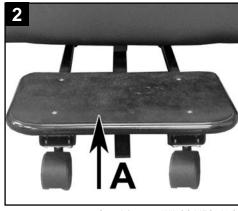
IMPORTANT:

- Footplate MUST be used with staff assistance.
- TO EXTEND: Using your foot, lift UP on the footplate lever (A) and pull out footplate at the same time as far as it will travel. Footplate can now be used by the occupant.
- 2. TO STORE: Using your foot, lift UP on the footplate lever (A) and push in on the footplate at the same time until it is returned to the fully stored position

WARNING:

- Footplate can be a tripping hazard if not returned to its stored position after use.
- ALWAYS store footplate when not in use.

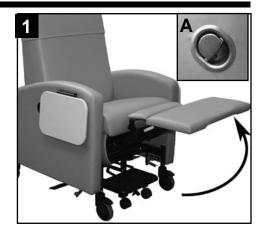




RECLINE CHAIR FROM ATTENDANT POSITION:

Attendant should be positioned on the RIGHT or LEFT side of chair

1. While occupant is seated in the chair, use one hand to operate the recline lever, located on either side of chair, to activate the legrest into its raised position.

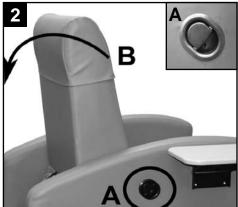


 To operate the infinite back positioning, after occupant's feet have been raised, use one hand to operate the recline lever (A) and the other hand to push on the upholstered back (B) until desired position or maximum recline has been reached.

Release recline lever (A) to maintain position.

IMPORTANT:

 Do NOT force the back of chair up or down without fully extending either of the two recline levers, this can damage the chair.

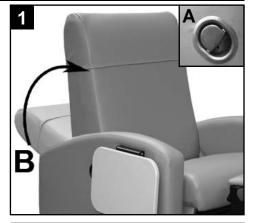


RETURN CHAIR UPRIGHT FROM ATTENDANT POSITION:

Attendant should be positioned on the RIGHT or LEFT side of chair

1. While occupant is reclined in the chair, attendant should use one hand to operate the recline lever (A), located on either side of chair, while using the other hand to pull up on back (B).

Release the recline lever (A) once the back has fully returned to the upright position.



2. Attendant should use one hand to push down on the legrest (A) until it locks into its stored position.

NOTE: The recline lever does NOT have to be used to return legrest to its stored position.

WARNING:

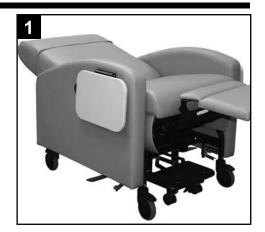
 Attendant should NOT use foot to return the legrest to it's stored position. Damage to mechanism may occur.



PLACING CHAIR INTO TRENDELENBURG: (Attendant ONLY)

Attendant should be positioned on the RIGHT or LEFT side of chair

1. While occupant is in the chair, place the chair into the fully reclined position. (SEE "Recline Chair From Attendant Position" pg.8)



- Once chair is fully reclined, attendant can push down near the rear of Trendelenburg lever (A) with their foot, allowing it to move down and forward.
- 3. Hold Trendelenburg lever in position & push down on the chair's back (B). This will shift the occupant into the Trendelenburg position.

Release the Trendelenburg lever.

IMPORTANT:

 Chair must be in the fully reclined position BEFORE occupant can be placed into Trendelenburg.

B

FROM TRENDELENBURG TO RECLINE: (Attendant ONLY)

Attendant should be positioned on the RIGHT or LEFT side of chair

- To return chair to the recline position, push down near the rear of trendelenburg lever (A) with their foot, allowing it to move down and forward.
- 2. Hold the lever in position and push down on the legrest (B) to return the occupant into the recline position. Keep hands away from mechanism

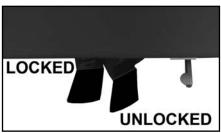
NOTE: Pushing down on the seat or legrest (B) is recommended for maximum leverage.

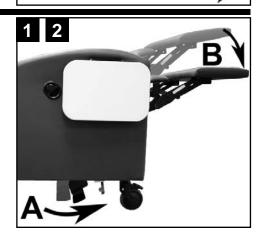
Release the Trendelenburg lever.

IMPORTANT:

9

Check to be sure the Trendelenburg lever has returned to the locked position.





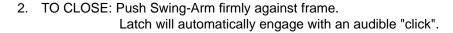
SWING-ARM OPERATION: (Attendant ONLY)

Attendant should be positioned on the RIGHT or LEFT side of chair

1. TO OPEN: Press down on red latch handle to unlock Swing-Arm.

WARNING:

- Do NOT leave occupant unattended with either or both swingarms unlatched.
- Do NOT transport chair with swing-arms unlatched



IMPORTANT:

 Be sure back and seat aprons are INSIDE the chair frame before closing swing-arm.



180° SWING-ARM FEATURE:

This chair has swing-arms that pivot up to 180°. When both arms are pivoted fully back, chair width is reduced to 34.5" in order to transport chair through narrow doorways. In addition, swing-arm can be pivoted back in order to get a wheel chair or gurney alongside the chair. (See pg. 11)

To transport the chair through a doorway less than 39" (99cm):

- Unlock both swing-arms and rotate them towards the back of the chair.
- 4. Stand behind the chair and use the push handle to maneuver the chair through the doorway.

IMPORTANT:

 Transport occupant with chair arms in the open position in emergency situations only. This should only be performed by an attendant.

WARNING:

- Do NOT recline chair with either/both swing-arms in the 180° position.
- Do NOT leave occupant unattended with either or both swingarms in any open position.









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TRANSFER OF OCCUPANT TO CHAIR:

Attendant should be positioned on the RIGHT or LEFT side of chair

- 1. Lock all four casters.
- 2. Place chair into seated or reclined position relative to the position from which occupant is being transferred. (See pg.8)
- 3. Unlatch one swing-arm and place it into the 180° position.
- 4. Position gurney or wheel chair next to the chair on the side with the open swing-arm.
- 5. Transfer patient to chair following facility safe patient handling policies.
- 6. Close the swing-arm.

WARNING:

- Do NOT leave swing-arm open after occupant is transferred to chair.
- When closing swing-arm, make sure occupants extremities are clear of swing-arm travel and latch.
- When closing swing-arm, make sure any foreign objects are clear of swing-arm travel and latch.



SIDE-TABLE OPERATION:

TO RAISE TABLE: Grasp center of table and gently lift into place.
 Side-table will lock into place with an audible "click" once fully extended.

WARNING:

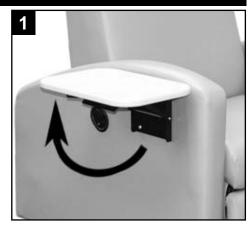
- DO NOT lean or sit on side tables.
- DO NOT use table for support or assistance when exiting or entering the chair.
- Keep hands and objects clear of the moving parts of the table mechanism.

IMPORTANT:

- Side-tables have been rated for a MAXIMUM weight capacity of 20 lbs. (9.0 kg)
- 2. TO STORE: Lift up on the lever located under the side-table and lower to its stored position.

WARNING:

 Keep hands and objects clear of the moving parts of the table mechanism.

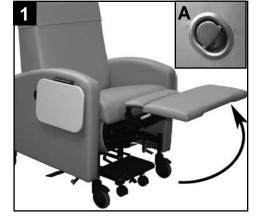




OCCUPANT OPERATING INSTRUCTIONS

RECLINE WHILE IN THE SEATED POSITION:

1. While seated in the chair, pull back on either of the recline levers (A), located on either side of chair, to activate the legrest into the recline position.

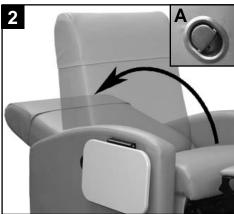


To operate the infinite back positioning, pull back on the recline lever and adjust the upholstered back angle by pushing back with your body until desired angle has been reached.

Release recline lever (A) when you have achieved the desired angle to lock the back into position.

WARNING:

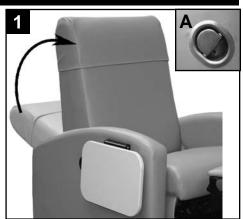
- DO NOT push or pull legrest to maneuver chair.
- DO NOT stand or sit on the legrest
- DO NOT place hands, legs, or feet under seat, mid-ottoman, or legrest.
- Stay clear of recline mechanism when operating chair.



RETURN TO THE SEATED POSITION:

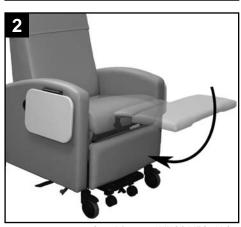
1. To return the back to the full upright position pull back on either of the recline levers while sitting upright in the chair.

Release the recline lever once the back has fully returned to the upright position.



2. Press down on the legrest with legs/feet until it locks

NOTE: The recline lever does NOT have to be used to return legrest to its stored position.



OCCUPANT OPERATING INSTRUCTIONS

OPTIONAL HEAT & MASSAGE OPERATION:

Control is located on the inside of right arm of chair. (Right is determined - as if sitting in the chair)







<u>Heating:</u> (Heating elements are located in the seat & back of chair)

Push HEAT button - See indicator light on switch

3 Lights = High Heat / Bright Light 2 Lights = Medium Heat / Med Light

1 Lights = Low Heat / Dim Light

No Light = HEAT OFF

Allow 5-8 minutes for back and seat to warm to desired setting.

Heat will automatically shut off after approximately 60 minutes. (Timer resets each time switch is pressed)

<u>Massage option:</u> (The massage option uses 4 separate motors located in the backrest of the chair. Two in the lower backrest, and two in the middle (upper) backrest.

Push MASSAGE button

1X = Lower Back / Low Intensity

2X = Lower Back / High Intensity

3X = Upper & Lower Back / Low Intensity

4X = Upper & Lower Back / High Intensity

5X = Alternating Upper & Lower Back / High Intensity

6X = MASSAGE OFF

Massage will automatically shut off after approximately 15 minutes. (Timer resets each time switch is pressed)

TROUBLESHOOTING:

- With system disconnected from power source, use a DAMP CLOTH ONLY to clean switch, wiring or power pack (located under seat frame).
- If there is no heat or massage or flashing light on the switch check power cord connections to wall outlet AND connection of power cord to power pack unit under chair.
- If switch displays a flashing light; Disconnect from wall, check all accessible wire connectors under chair for possible loose connections, then re-plug into wall and test again.
- If system still does not work contact Winco customer service: 1-800-237-3377.

CORD STORAGE:

(Models with Heat-HT or Heat & Massage-HM)

To prevent tripping on cord, damage to cord, damage to recliner, power cord should be coiled and stored in the "Hook & Loop" fastener provided BEFORE transporting chair or when heat & massage is not in use.



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GENERAL MAINTENANCE

GAS SPRING RELEASE ADJUSTMENT:

If recline levers fail to operate properly, adjust the gas spring using the instructions below.

1. Open swing-arms, lift safety aprons and remove (4) wing-nuts from seat mechanism. (2 on either side of chair)

WARNING:

- ENSURE heating wire for seat is clear of all moving parts of the mechanism during installation.
- UNPLUG power cord from power source BEFORE cleaning.



2. Chair <u>WITHOUT</u> Heat & Massage:

a. Lift seat off of mechanism and set aside.

Chair <u>WITH</u> Heat & Massage:

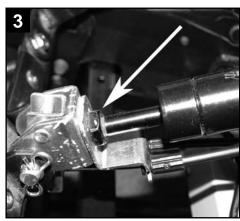
b. Lift seat off of mechanism and position it as shown (2b).

IMPORTANT:

- Seat is tethered to chair frame. Do not forcefully pull on seat
- Chairs equipped with heat and massage DO NOT attempt to unplug wires.



3. Locate the gas spring and loosen the nut on the gas spring using an 11/16" wrench.

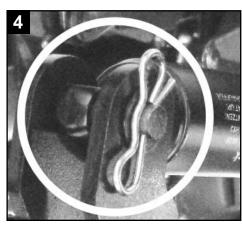


4. Remove the opposite end of gas spring by removing the cotter & clevis pin.

Proceed to step 5 or 6 depending on the necessary adjustment.

IMPORTANT:

 DO NOT allow button on end of cylinder to depress while performing this task or gas cylinder will extend fully and become impossible to reinstall on chair.



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GENERAL MAINTENANCE

GAS SPRING RELEASE ADJUSTMENT: (continued)

Chair will not recline:

5. If chair will NOT recline when left or right recline levers are pulled, rotate the gas spring clockwise (A) half (1/2) of a revolution (or 180°).

Chair reclines without the use of recline levers:

- 6. If the chair reclines without the use of recline levers, rotate the gas spring counter-clockwise (B) half (1/2) of a revolution (or 180°).
- 7. After adjustment; Replace Clevis Pin and Bow-Tie Cotter Pin.
- 3. Pull the recline lever (A) and push back on the chair back (B) to check for proper adjustment. Repeat above steps as needed until correct release action is achieved. Then <u>TIGHTEN HEX NUT</u> (that you loosened in step 3).

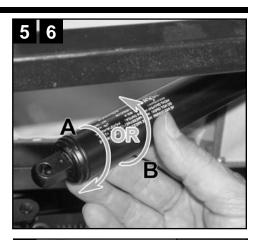
IMPORTANT:

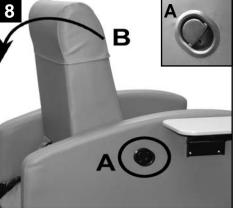
Make sure all bow tie cotter pins are securely inserted in all clevis pins and that the cables are attached through slot (A) at opposite end of operator.



WARNING:

 Failure to securely insert the bow tie cotter pins into the clevis pin could cause the clevis pins to fall out and result in injury, or damage to the chair.





GENERAL CARE & CLEANING:

- REGULARLY lubricate pivot points on the recline mechanism with a lubricant approved by your facility. Periodically
 position the chair back into full recline position to keep the gas cylinder lubricated.
- Periodically inspect tightness of all screws, bolts, and nuts.

Winco furnishings are built to provide durable reliable service when properly cared for. In general all of our products should be 1) Cleaned 2) Rinsed 3) Allowed to air dry.

It is important to note that disinfecting a product is not the same as cleaning the product. Disinfectants alone will not provide adequate cleaning, they do not have grease or oil cutting properties to remove grime or hair and skin oils. Over time, the appearance and feel and performance of your upholstery may diminish if not cleaned properly

CLEANING:

Remove grime, hair and body oils; Your furnishings should be cleaned with mild soap & water solution and a damp cloth on a regular basis (especially where skin & hair make contact with upholstery). Avoid harsh detergents or chemicals that could damage the upholstery or finish of your recliner. If the furnishing is disinfected with chemicals or bleach, it MUST be wiped off using only clean water on a damp cloth and then be allowed to air dry. Failure to rinse upholstery with clean water can result in a build-up of residues over time that can dry out the upholstery and cause changes to the look and feel of the upholstery and eventually can lead to cracking.

Please refer to the PERMABLOK or other instruction tags that may have come with your furnishings for complete care and cleaning instructions. Retain information on tag for future use.

FOR FURTHER CLEANING INFORMATION on standard Winco vinyls VISIT:

http://spradlingvinyl.com/asset/docs/research/ApprovedCleaners.pdf

http://spradlingvinyl.com/asset/docs/research/CompleteCareandCleaningGuides.pdf

INVERNESS RECLINER SPECIFICATIONS



24-Hour Chair - Specifications		
Seat Height25.5" to Foot Plate19"	Back Height Above Seat 28.75"	
Seat Width (arm to arm)26"	Seat Depth21"	
, ,	Weight199lbs.	
Overall Height51.5"		
Overall Width (Trays Down)39"		
(Trays Up)56.25" (Arms at 180°)33.5"		
Maximum Weight Capacity500 lbs.		

INVERNESS RECLINER OPTIONS

Heat & Massage

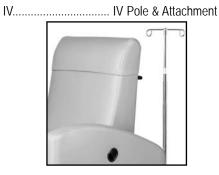
IV Pole & Attachment

Side-Table

HMHeat & Massage
HTHeat ONLY
FACTORY INSTALLED ONLY









Accessory Holder

Available on LEFT, RIGHT, or BOTH sides



LIMITED WARRANTY

TERMS

Winco Mfg., LLC. warrants this product to be free of manufacturer's defects in material and workmanship, provided that the product is used according to normal operating conditions and proper maintenance intended by manufacturer. This warranty is available only to the original retail purchaser, is non-transferable and commences on the date of retail sale; proof of purchase required.

LIMITED ONE YEAR COMPLETE PRODUCT WARRANTY: Winco Mfg., LLC warrants the complete product for one (1) year.

At Winco Mfg., LLC. sole discretion, it may repair or replace any components freight free that are found to be defective during the first year. Winco Mfg., LLC. shall not be liable for any labor, or any other costs incurred as a result of or in conjunction with a warranty claim.

LIMITED THREE YEAR WARRANTY: Winco Mfg., LLC warrants recliner mechanisms, electrical components, vinyl panels and Vinyl on upholstered parts [from cracking or delaminating] pressurized gas springs, and casters, when new, for a period of three (3) years. At Winco Mfg., LLC.'s Sole discretion, it may repair or replace components found to be defective. Winco Mfg., LLC. shall not be liable for any labor, shipping or any other costs incurred as a result of or in conjunction with a warranty claim.

LIMITED LIFETIME CHAIR FRAME WARRANTY: Winco Mfg., LLC warrants steel and aluminum base frames for all products, when new, for the lifetime of the original purchaser. This limited warranty does not apply to paint/finish or any components attached to the frame such as; upholstery, foam, casters, mechanisms or related parts that are covered under above warranties. Winco Mfg., LLC shall not be liable for any labor, shipping or any other costs incurred as a result of or in conjunction with a warranty claim.

The purchaser's exclusive remedy under this warranty shall be limited to such repair or replacement of defective components at Winco Mfg., LLC sole discretion. For warranty service, contact the dealer that the product was originally purchased from or Winco Mfg., LLC directly.

EXCLUSIONS

There are no other warranties, conditions, representations or guarantees, express or implied, made or intended by Winco Mfg., LLC and all other warranties, conditions, representations or guarantees including any warranties, conditions, representations or guarantees under any Sale of Good Act or Like legislation or statute is hereby expressly excluded. Any and all other implied warranties shall not extend beyond the duration of the express warranty. Liability for incidental or consequential damages is excluded to the extent permitted by law. Some states do not allow the exclusion or limitation so the above limitation or exclusion may not apply to you. This warranty gives you specific legal rights. In addition you may also have other rights, which vary from state to state.

GENERAL PROVISIONS

No warranty herein contained or set out shall apply when damage or repair is caused by any of the following:

- Damage in transit.
- 2. Accident, alteration, abuse or misuse of product i.e. exceeding weight capacities, applying inordinate pressure to footrest/leg rest, use in Mental Health facilities like institutions or, any unintended use of the product or use in unintended environments (i.e. outdoor, showers, MRI rooms, etc..)
- 3. Fire, water damage, theft, war, riot, hostility, acts of God.

Examples contained in this list are not to be construed as all-inclusive.

Design, appearance, parts, & construction are subject to change without notice.



