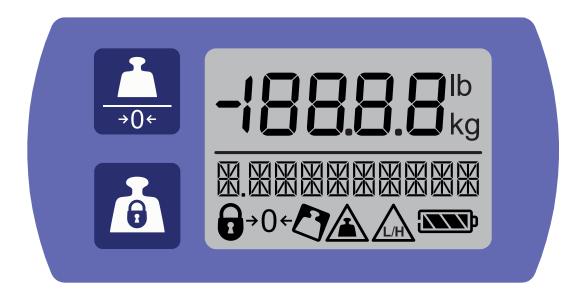
Scale (2016-)



WARNING

To avoid injury, always read this *Instructions for Use* and accompanied documents before using the product.



Mandatory to read the *Instructions for Use*.

Design Policy and Copyright

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Foreword

Thank you for purchasing Arjo equipment.

Please contact us if you have any questions about the operation or maintenance of your Arjo equipment.

Please read and fully understand these *Instructions for Use (IFU)* before using your Scale.

Information in this *IFU* is necessary to perform the proper operation and maintenance of the equipment. It will help to protect your product and make sure that the equipment performs to your satisfaction. The information in this *IFU* is important for your safety and must be read and understood to help prevent possible injury.

Unauthorized modifications on any Arjo equipment can affect safety. Arjo will not be held responsible for any accidents, incidents or lack of performance that occur as a result of any unauthorized modification to its products.

Routine maintenance must be performed on your *Scale* to maintain safety and reliability of the equipment. See section "*Care and Preventive Maintenance*" on page 18.

If you require further information, please contact Arjo for comprehensive support and maintenance to maximize the long-term safety, reliability and value of the product.

The telephone numbers appear on the last page of this IFU.

If a serious incident occurs in relation to this medical device, affecting the user, or the patient then the user or patient should report the serious incident to the medical device manufacturer or the distributor. In the European Union, the user should also report the serious incident to the Competent Authority in the member state where they are located

Definitions in this IFU

WARNING

Means: Safety warning. Failure to understand and obey this warning may result in injury to you or to others

CAUTION

Means: Failure to follow these instructions may cause damage to all or parts of the system or equipment.

NOTE

Means: This is important information for the correct use of this system or equipment.



Means: The name and address of the manufacturer.

Intended Use

This equipment must be used in accordance with these safety instructions. Anyone using this equipment must also have read and understood the instructions in these *Instructions for Use (IFU)*.

If there is anything you do not completely understand, ask your Arjo representative.

The Scale is intended to be used with patient lifters to measure the weight of a patient who cannot stand on a scale.

It is designed to be used indoors in hospitals, nursing homes, home care or other health care facilities. It must be operated by trained caregivers with adequate knowledge of the care environment, its common practices and procedures, and in accordance with the guidelines in the *Instructions for Use (IFU)*. Caregivers shall continuously attend the resident/patient during the usage.

The Safe Working Load (SWL) or maximum capacity the scale will vary according to the device on which it will be installed. Refer to the *IFU* of the specific product. The Scale system should only be used for the purpose specified in the *IFU*. Any other use is prohibited.

Patient/Resident assessment

We recommend that facilities establish regular assessment routines. Caregivers should assess each resident/patient according to the following criteria prior to use. The patient/resident's weight must not exceed the safe working of the device on which it will be installed.

If the patient/resident does not meet these criteria an alternative equipment/system shall be used.

Installation requirements

The equipment must be installed by appropriately trained personnel according to the *IFU*. The scale may also be pre-installed on the lifter.

Expected service life

The expected service life or maximum period of useful life of this equipment is ten (10) years when subjected to preventive maintenance as specified in the "Care and Preventive Maintenance" section of the *IFU*. The scale system has been designed and tested to achieve up to 10000 cycles with its maximum capacity. The expected service life for consumables such as batteries is dependent upon care and usage of the product concerned.

Safety Instructions

NOTE

Do not touch the chair / stretcher / sling or the patient during the weighing procedure, since it can influence the weighting result.

Preparations

Actions Before First Use (5 steps)

- Visually check the package for damage. If the product looks damaged due to freight, make a complaint to the transport agency.
 Do NOT use the product.
- 2. The packaging should be recycled according to local regulations.
- 3. Read this IFU.
- 4. For assembly and installation of scales that are detachable, see *Scale Assembly and Installation Instructions*.
 - For a scale with quick connect attachment, see the medical device equipment *IFU*.
- 5. Choose a designated area, where this *IFU* should be kept and is easily accessible at all times.

Actions Before Every Use (2 steps)

- Visually inspect the scale. If any part is damaged
 do NOT use the product.
- 2. Check the battery level.

In between Use

Clean and disinfect the product according to section "Cleaning and Disinfection Instructions" on page 17.

Weight Unit

The default unit of the scale is in kg. To change the weight unit to lb, see section "1.1 UNIT" on page 13.

Change the Batteries

Fig. 1



This does not apply to scales attached to *Alenti, Miranti* and *Sara Plus,* since they are powered by the product's main battery.

Suspended and Pillar Scale (3 steps) (See Fig. 1)

- 1. Use a screw driver to unscrew the cover.
- 2. Use the screw driver to remove old batteries and replace with four new AA batteries.
- 3. Attach the cover using the screw driver.

Fig. 2



Foot Scale (4 steps)

(See Fig. 2)

- 1. Push down and slightly forward on the cover.
- 2. Pull out the battery holder.
- 3. Insert / replace the four AA batteries.
- 4. Secure the battery compartment cover into place by pushing it down and back into position.

Scale Overview











Suspended Scale

(Operated by separate batteries)

- Maxi 500
- Maxi Twin
- Maxi Sky 2
- Maxi Sky 440
- Maxi Sky 600
- Maxi Sky 1000
- Ergolift 600
- Voyager
- Voyager Duo
- Minstrel
- Tenor

NOTE

Attachments and color may vary upon medical device.

Pillar Scale

(Operated by product main battery)

- Alenti
- Miranti

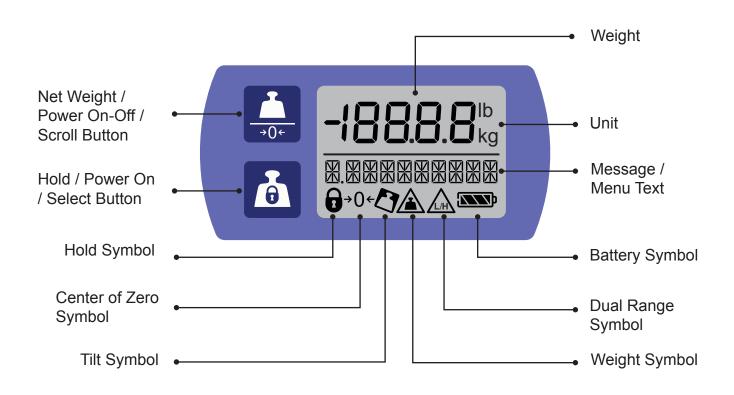
- Sara Plus (Operated by product main battery)
- Sara 3000 (Operated by separate batteries)

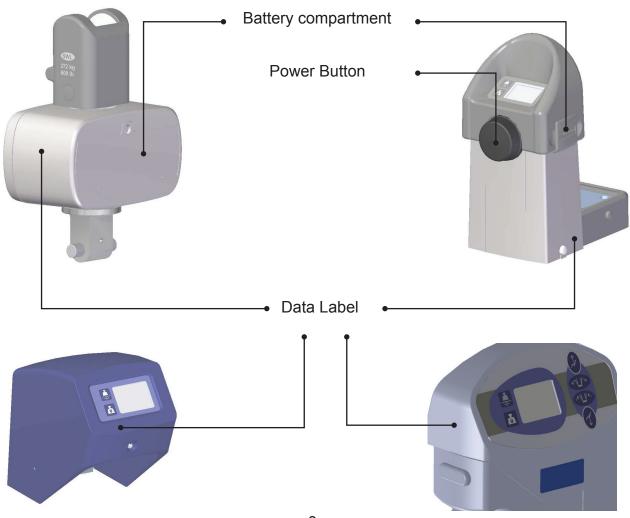
Foot Scale

(Operated by separate battery)

- Bolero
- Calypso

Parts Designation





Product Description / Functions

Fig. 3



Fig. 4



Fig. 5



Net Weight / Power On-Off / Scroll button

This button has the following functions: (See Fig. 3)

- Power on scale press once.
- Power off the scale press the button for 5 sec.
- Scroll in menu mode.
- Set Net weight of patient (Tare).

Hold / Power On / Select button

This button has the following functions. (See Fig. 4)

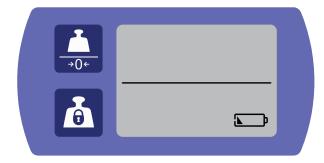
- Power on scale press once.
- Hold the displayed weight.
- Select in menu mode.

Power button for foot scale

For *Calypso* and *Bolero* hygiene lifts, press the foot button or any scale button to power on the scale.

(See Fig. 5)

Fig. 6



Battery

The battery symbols indicates the battery charge:

- **Full**
- Almost full
- Half full
- Low

The low battery symbol will flash when the battery charge is below 10%. (See Fig. 6)

Battery charge below 10% has less than 50 readings left.

The battery operation life time is based on the default settings. To change the default setting (power off time function) see section "1.2 PWROFF (Power Off)" on page 14.

The battery symbol will not show up on the Alenti, Miranti and Sara Plus scale display since they are powered by the lift itself.

Fig. 7

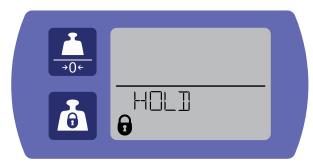


Net weight

This is the Net weight of the patient without any accessories etc. (See Fig. 7)

For instruction how to get the Net weight of the patient, see section "Weigh the patient - Gross / Net Weight" on page 15.

Fig. 8



Hold weight

Memorizes the weight on the scale. (See Fig. 8) Press the Hold button to lock the weight. The lock symbol and weight will display until the unit powers off.

- If the scale powers off, restart the scale and press the Hold button once and the memorized weight will display.
- If there is more than 10 kg (22 lb) on the scale when pressing the Hold button, the memorized weight will be erased.

NOTE

The patient needs to be still for the Hold weight function to work.

Fig. 9

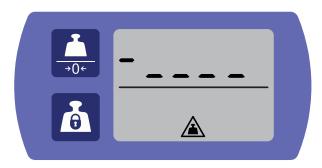


Limit of Indication

Max weight

The maximum weight symbols appears when the patient weight exceeds the maximum weight capacity of the scale depending on product. (See Fig. 9)

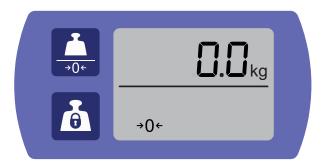
Fig. 10



Minus weight (Below zero)

Indication of weight below zero. This can occur if there is a weight on the scale before it's powered on and then removed after the weighing. (See Fig. 10)

Fig. 11

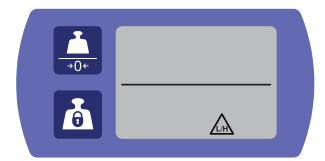


Center of Zero

Means there is zero weight on the scale / zero on the scale. (See Fig. 11)

The deviation from zero is no more than \pm 0.25% of the precision.

Fig. 12



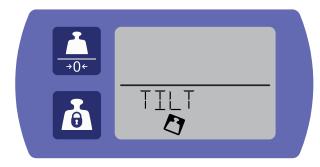
Dual Range (not for suspended scale)

The dual range symbol indicates that the weight precision has been changed. This symbol will only appear on the pillar and foot scale. (See Fig. 12)

The precision range starts at 100 g (3.5 oz) and changes to 200 g (7 oz) at a certain weight depending on the product.

Once the 200 g (7 oz) precision becomes active it will remain until the weight is back at 0.0 kg/lb. The weight precision will restart at 100 g (3.5 oz).

Fig. 13



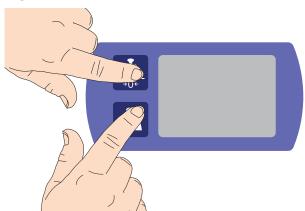
Tilt

When the scale is tilted, the tilt symbol and text will appear. (See Fig. 13)

When tilted, no weight reading will be available.

Change the Scale Settings

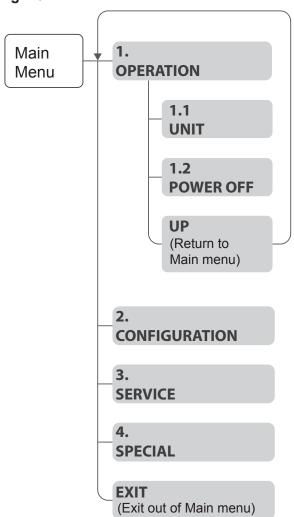
Fig. 14



Main Menu

Enter the main menu to change the scale settings. To access the main menu, press BOTH the Net Weight and Hold buttons for 3 seconds. (See Fig. 14)

Fig. 15



Here are the menus and sub-menus to choose from: (See Fig. 15)

- » 1. Operation
 - 1.1 Unit
 - 1.2 Power Off

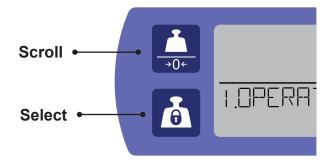
UP (return to Main menu)

- » 2. Configuration (only for service technician)
- » 3. Service (only for service technician)
- » 4. Special (only for service technician)
- » **EXIT** (exit out of Main menu)

NOTE

Only menu 1 is available for the caregiver. Remaining menus are for service and are password protected.

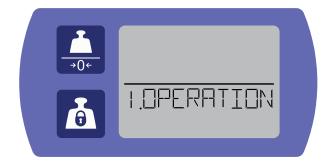
Fig. 16



Navigate through the menu / sub-menu

- Scroll: press the Net Weight button
- Select: press the Hold button (See Fig. 16)

Fig. 17



1. Operation

Operation menu has two sub-menus and a return: (See Fig. 17)

- 1.1 UNIT to change unit display.
- 1.2 PWROFF to change time delay for power off time.
- **UP** return to the main menu.

Fig. 18

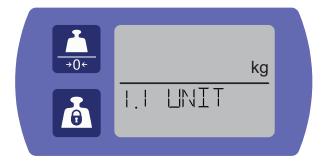
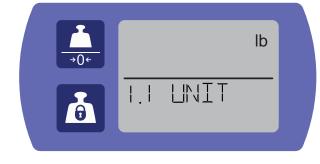


Fig. 19



1.1 UNIT

NOTE

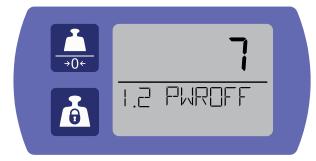
For a Class III Scale, "kg" is the only option.

Once in the 1.1 UNIT menu, follow the steps below to change the weight unit for the scale.

- 1. Press Hold button to select and edit current unit setting (weight unit will blink).
- 2. Press Net Weight button to scroll and switch between kilograms (kg) and pounds (lb).
- 3. Press Hold button again to confirm selection.
- 4. Press Net Weight button again to exit the unit menu.

The unit menu gives a display choice between kg and lb. (See Fig. 18) and (See Fig. 19)

Fig. 20



1.2 PWROFF (Power Off)

Once in the 1.2 PWROFF menu, follow the steps below to change the delay time for the scale.

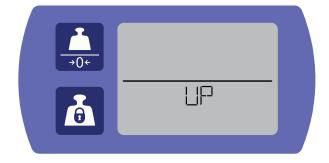
- 1. Press Hold button to select and edit current time setting (number will blink).
- 2. Press Net Weight button to scroll through the number of minutes.
- 3. Press Hold button again to confirm selection.
- 4. Press Net Weight button again to exit the power off menu.

The time range is from 1-7 minutes. (See Fig. 20)

NOTE

A longer power off time will affect the battery life.

Fig. 21



UP

Scroll and select the UP menu to return to the main menu. (See Fig. 21)

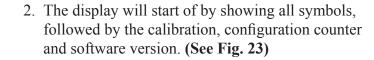
Weigh the patient - Gross / Net Weight

Fig. 22



Fig. 23





The weight of the patient including the sling,

For the Net weight of the patient see section "Net

Gross weight (6 steps)

weight (8 steps)" on page 16.

1. Press any button to power on the scale.

linens etc.

(See Fig. 22)

Fig. 24



Fig. 25



Fig. 26



3. 0.0 kg or 0.0 lb will be shown on the display. (See Fig. 24)

4. Place the patient safely onto the medical device, equipment Added weight will be the sling, spreader bar etc. (See Fig. 25)

NOTE

By default, there is a 4 minute time window to get the patient into the medical device equipment.

5. Lift the patient. Suspended scale only: Make sure the patient is in an upright position, to avoid the tilt message on the display...

6. The scale will now display the Gross weight of the patient. (See Fig. 26)

NOTE

When the weight is flashing it means the weight is not stable.

Fig. 27



Fig. 28



Fig. 29



Fig. 30



Fig. 31



Net weight (8 steps)

The weight of the patient excluding the weight of the sling, spreader bar, linen etc.

For the Gross weight of the patient see section "Gross weight (6 steps)" on page 15.

- 1. Press any button to power on the scale. (See Fig. 27)
- 2. The display will start of by showing all symbols, followed by the calibration, configuration counter and software version. (See Fig. 23)
- 3. 0.0 kg or 0.0 lb will be shown on the display. (See Fig. 28)
- 4. Weigh the equipment / accessories, for example a spreader bar, sling, linen etc.
- 5. Press the Net weight button. This is the weight at 0.0 kg or lb with the accessories added. (See Fig. 29)
- 6. Place the patient safely onto the medical device equipment. (See Fig. 30)

NOTE

By default, there is a 4 minute time window to get the patient into the medical device equipment.

- 7. Lift the patient.
 Suspended scale only: Make sure the patient is in an upright position, to avoid the tilt message on the display.
- 8. The Net weight of the patient is now displayed. (See Fig. 31)

NOTE

When the weight is flashing it means the weight is not stable.

Cleaning and Disinfection Instructions

Removing visible residues (2 steps)

- 1. Use a cloth soaked with water.
- 2. Remove visible residues from the scale from top to bottom.

General cleaning (5 steps)

- 1. To clean the scale assembly, spray cleaning fluid on a damped cloth.
- 2. Rub the product vigorously to promote effective cleaning.
- 3. Use a clean damped cloth soaked in water to wipe off all of the cleaning chemicals.
- 4. Repeat steps as necessary.
- 5. Let the parts dry.

Disinfection (3 steps)

- 1. Rub the scale vigorously using a disinfectant wipe or a cloth soaked in disinfectant.
- 2. Wipe off all remains of the disinfectant with a wet cloth soaked in water.
- 3. Wipe the scale dry with a towel or paper.

Allowed cleaning chemicals / Accessories

- Soap
- Cloth
- · Towel or paper

CAUTION

Do not use methanol-based or any other type of solvent that may damage the finish or plastic parts.

Allowed Disinfectants

- Arjo General Purpose Disinfectant
- Arjo Disinfectant Cleanser IV
- Arjo All Purpose Disinfectant
- Disinfectant wipes soaked in a 70% v/v solution of isopropyl alcohol

CAUTION

Do not use disinfectant with more than 0.5% w/w hydrogen peroxide as it may damage product labelling.

Troubleshooting / Error Code

Problem	Solution
Scale does not turn on when pressing any button.	Replace battery.Check for external damage. If any, call Arjo for service.
Can't access the main menu.	Press both buttons for 3 seconds.
Display shows "-" with no load.	 Power off the scale. Press the Net Weight button to reset to zero.
Blinking battery symbol. (Not applicable to Alenti, Miranti, and Sara Plus).	Replace the scale batteries.
Loose bolts or loose top / bottom attachments.	Call Arjo for service.
Display shows an error code.	Power off the scale. Remove the battery for scales powered by product main battery. See section "Scale Overview" on page 7. If error code won't go away, contact a service technician.
The weight is flashing.	Make sure the scale is still.

Care and Preventive Maintenance

SCHEDULE Caregiver Obligations Action/Check	Before Each Use / Between Each Patient Use	Every Month	Every Year
Visually check all parts	X		
Visually check mechanical attachments	X		
Clean/Disinfect	X		
Check battery level		X	
Periodic inspection of attachments		Х	
Check for battery leakage			Х
Calibration: Class III Scales			Х

WARNING

To avoid injury to both the patient and the caregiver, never modify the equipment or use incompatible parts. Only use Arjo designated parts.

Caregiver Obligations

Caregiver obligations shall be carried out by personnel with sufficient knowledge and by following the instructions in this *IFU*.

Before Every Use

Visually check all parts

- Suspended scale: Make sure that all the split rings, bolts and Quick-Connect attachments that attach the spreader bar or the strap are secured.
- All type of scales: If any part is damaged, contact qualified personnel.

Visually check mechanical attachments

 Inspect the enclosure for any signs of cracking or damages. If cracked or damaged, do NOT use the scale. Contact your Arjo representative for service.

Between Every Patient Use Clean/Disinfect

• See section "Cleaning and Disinfection Instructions" on page 17.

Every Month

Check battery level (Not applicable for *Alenti, Miranti* and *Sara Plus*)

• Make sure to replace the batteries if low charge

battery is displayed. See section "Change the Batteries" on page 6

Periodic inspection of attachments

• A visual inspections of the scale attachment bolts and brackets is required to make sure they are firmly tightened and with no sign of wear.

Every Year

Check for battery leakage (Not applicable for *Alenti, Miranti* and *Sara Plus*)

• Check for corrosion and oxide on the connectors.

Calibration: Class III Scales:

CAUTION

Setting the calibration check interval is the responsibility of the end user and will vary upon state regulations. It's recommended every year if no state regulation rule exists. The Class III scale must be verified, calibrated and sealed by certified personnel only. Contact your local dealer to get more details about this.

• Log Book section retains all the information relevant to the inspection, repair or modification See section "Log Book for Class III Scale" on page 23.

Technical Specifications

General	
Safe working load (SWL)	See the lowest SWL of the medical device equipment that the scale is attached to, including sling and spreader bar, if applicable.
Scale weight	0.7 kg / 1.5 lb - Suspended scales except Maxi Sky 1000 and Tenor 0.9 kg / 2 lb - Maxi Sky 1000 and Tenor 5 kg / 11 lb - Alenti and Miranti 8 kg / 18 lb - Sara Plus 9 kg / 20 lb - Bolero, Calypso and Sara 3000
Scale display range - depending on weight and product	 100 g (3.5 oz) accuracy 2-100 kg (4-220 lb) range - Sara 3000 and Sara Plus 2-120 kg (4-265 lb) range - Alenti Miranti, Bolero and Calypso 2-182 kg (4-400 lb) range - Maxi Twin 2-190 kg (4-418 lb) range - Minstrel 200 g (7 oz) accuracy 100-190 kg (220-418 lb) range - Sara 3000 and Sara Plus 120-136 kg (265-300 lb) range - Bolero and Calypso 120-160 kg (265-352 lb) range - Miranti 120-182 kg (265-400 lb) range - Alenti 2-272 kg (4-600 lb) range - Maxi 500, Maxi Sky 2, Maxi Sky 440, Maxi Sky 600, Ergolift 600, Voyager and Voyager Duo 4-320 kg (9-705 lb) range - Tenor 500 g (1.1 lb) accuracy 10-454 kg (9-1000 lb) - Maxi Sky 1000
Accuracy - depending on product and weight	+/- 100 g (3.5 oz), +/- 200 g (7 oz) and +/- 500 g (1.1 lb)
Resolution	0.1 kg (0.2 lb), 0.2 kg (0.4 lb) or 0.5 kg (1.1 lb)
Battery	Alkaline -1.5 Volt DC (4XAA) (suspended, foot scale and Sara 3000) Lead-acid - 24 Volt (Lifter battery - Alenti, Miranti and Sara Plus)
Protection class	IPx5 - Alenti and Miranti IPx4 - Sara 3000, Sara Plus, Bolero, Calypso and suspended scales
Operating forces on	5N (finger activation)
buttons Material	10N (foot activation only foot scale) Load bearing components: Stainless steel, Zinc plated steel, aluminum. Enclosure: plastic.

Operating conditions	
Ambient temperature	+10°C to 40°C (50°F to 104°F)
Relative humidity	Max 90% at 20°C (68°F)
Atmospheric pressure	800 hPa - 1060 hPa

Transport and Storage	
Ambient temperature	-40°C to + 70°C (-40°F to158°F)
Relative humidity	0% - 93% at 20°C (68°F)
Atmospheric pressure	500 hPa - 1060 hPa

Safe Disposal at End of Life		
Battery	All batteries in the product must be recycled separately. Batteries are to be disposed in accordance with national or local regulations.	
Package	Corrugated cardboard: recyclable Expanded polystyrene (ESP): recyclable	
Product	Electric, aluminium / metal and plastic parts shall be separated and recycled according to marking on the unit.	
Electrical and Electronic Components	Lift systems having electrical and electronic components or an electrical cord should be disassembled and recycled per Waste of Electrical and Electronic Equipment (WEEE) or in accordance with local or national regulation.	

Allowed Combinations		
Pillar scale on product:	Alenti, Miranti, Sara 3000 and Sara Plus	
Foot Scale on product:	Bolero and Calypso	

Allowed Combinations			
Suspended scale on	• Tenor		
products, detachable parts and accessories.	Maxi Twin	• S8559973-24 (Powered DPS)	
	Minstrel	HMX449-1 (4 hook spreader bar)	
	• Maxi 500	 700-19341-BOX (DPS with scale) 700-05505 (2 hook with scale spreader bar) 700-05502 (2-point spreader bar w anti-sway & scale) 700-05503 (2-point spreader bar w anti-sway & scale class III) 700-19344 (manual DPS w anti-sway & scale) 700-19345 (manual DPS w anti-sway & scale class III) 	
	Maxi Sky 440 and Voyager	700-05725 (Portable scale adaptor)700-05461-BOX (2 hook spreader bar)	
	• Maxi Sky 2	 700-19415 (2 hook spreader bar) 700-19420 (2 hook spreader bar) 700-19430 (4 hook spreader bar) 700-19475 (Flat manual DPS) 700-19480 (Open manual DPS) 700-19350 (Power DPS Medium) 700-19355 (Power DPS Large) 700-15695 (Stretcher frame) 700.05380 (Morgue spreader bar) 700.05385 (Morgue spreader bar) 	
	• Maxi Sky 600	 700-05461-BOX (2 hook spreader bar) 700-19200 (Flat manual DPS) 700-19340-BOX (Open manual DPS) 700-19522 (Stretcher frame) 700.05380 (Morgue spreader bar) 700.05385 (Morgue spreader bar) 	
	• Ergolift 600	A5465 (Carry Bar)	
	• Maxi Sky 1000	700-05441 (4 hook spreader bar)700-05401-BOX (2 hook bar)	
	Voyager Duo	• 700.05491 (2 hook spreader bar)	
No other combinations a	re allowed		

Labels on the Scale

On the labels you can find some of the following symbols / information:

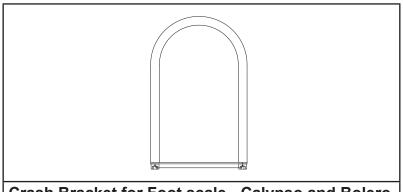
symbols / into	IIIIauoii.	
Symbol explanation		
XX-XXXX	Model number.	
IPXX	Classification of degrees	
	of protection provided by	
	enclosures.	
CALCNT	Calibration counter for all other	
10XXX	parameters.	
CFGCNT	Configuration counter mainly for	
10XXX	the gravity code.	
	CE marking indicating	
$\subset \epsilon$	conformity with European	
2797	Community harmonised legislation Figures indicate	
2101	Notified Body supervision.	
W1	Weight one in 100g / 3.5oz	
** '	range.	
W2	Weight two in 200g / 7oz range.	
d=e	Weight accuracy based on	
е	weight range.	
	Indicates that the scale is	
(III)	a non-automatic weighing	
	instrument of accuracy class III.	
DEE	Reference number.	
REF		
	Serial number.	
SN		

1 11/ 1	Maximum and minimum temperature.		
= 5	Safe Working Load (SWL).		
===	Direct Current symbol (Located inside the battery cover).		
	Waste Electrical and Electronic Equipment (WEEE) - do not dispose of this product in general household or commercial waste.		
	Manufacturer name and address.		
(3)	Read the IFU before use.		
C € M yy 0126	Metrology mark, indicating compliance with Directive 2014/31/EU (NAWI) - for scales manufactured after April 20th, 2016. (For Class III scales only) yy = year		
MD	Indicates the product is a Medical Device according to EU Medical Device Regulation 2017/745.		

Approvals and List of Standards

STANDARDS	DESCRIPTION
EN45501:2015	Metrological aspects of non-automatic weighing instruments
OIML R 76:2006	Non-automatic weighing instruments (Class III scales only)
2012/19/EU	The device is marked with the WEEE symbol to indicate that it is electronic equipment covered by the Directive 2012/19/EC on waste electrical and electronic equipment. The crossed out wheeled-bin WEEE symbol reminds you that all the electrical and electronic products, batteries and accumulators must be taken to separate collection at end of their working life. Do not dispose these products as unsorted municipal waste. You can return your device and accessories to Arjo or you can contact your local authorities for advice on disposal.

Accessories



Crash Bracket for Foot scale - Calypso and Bolero

 Part number: CFA0010-90 (Accessory Kit includes bracket, screws, mounting plate and Loctite)

NAWI Declaration of Conformity (Class III)

NOTE

This applies only to Class III scales.

To obtain a copy of the NAWI Declaration of Conformity, contact your local Arjo representative listed on the address page at the end of this *IFU*.

Log Book for Class III Scale

The purpose of the log Book:

- This Log Book section retains all the information relevant to the inspection, repair or modification of the instrument.
- The logbook can be provided by Arjo, the approved inspector or the approved repair engineer.
- The logbook must accompany the scale at the place of use.
- The logbook must always accompany the scale, even if the scale is mobile.

Responsibility of the Holder of the Equipment:

- The holder (end user) must make this Log Book available at all times for the local regulatory authority, the approved inspector or the approved engineer.
- The responsibility for producing the Log Book lies with the holder (end user) of the equipment.
- The holder (end user) is responsible for looking after the integrity of the Log Book.
- The absence of or the damage to the Log Book will result in refusal to sign for the periodic verification or the refusal of an approved engineer to work on the scale.
- If a Log Book replaces another one, the approved inspector or the approved engineer must note this on the new Log Book.
- The holder (end user) is responsible to ensure that the approved bodies for verification fill in the Log Book and should sign the Log Book after the signature of the approved inspector or the approved engineer.

Verification interval (years):	
Name and address of the customer:	
Scale Model	
Serial number of product:	
Identification number of the scale	
Classification of scale	
Scheduled verification	
Scrieduled Verification	
Repair (maintenance) - calibration	
Modification	Date work completed (YYYY,MM, DD)
Verification Body	
Identification of the Organisation –	
Service provider (name and address)	
Represented by	
Signature of Organization	
Signature of Organization	
Signature of Organization	
Signature of Organization Approved	Refused
	Refused
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Approved	Refused
Approved	
Approved Scheduled verification Repair (maintenance) - calibration	
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Scheduled verification	
Repair (maintenance) - calibration	
Modification	Date work completed (YYYY,MM, DD)
Verification Body Identification of the Organisation – Service provider (name and address)	
Represented by	
Signature of Organization	
Approved	Refused
Scheduled verification	
Repair (maintenance) - calibration	/
Modification	Date work completed (YYYY,MM, DD)
Verification Body Identification of the Organisation – Service provider (name and address)	
Represented by	
Signature of Organization	
Approved	Refused

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Approved	Refused
Scheduled verification	
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Signature of Organization	
Approved	Refused

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Verification Body	
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Signature of Organization	
Approved	Refused
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