

CHAMPION™

Quality Healthcare Seating Products

Operating Instructions and Service Manual



ALL "OVERNIGHTER" SLEEPER CHAIRS



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CHAMPION

Warranty Confirmation Form

It is very important to Champion that our customers review all the materials in the In-Service package they receive. In particular, we strongly advise that everyone using our products (medical staff, patients, technicians, cleaning crew, etc.) review the *In-Service DVD* (approximately 12 minutes in length).

Please complete the following information, certifying that those individuals using the Champion products understand their proper use, after reviewing the materials and watching the video.

Clinic or Company Name

Street Address

City/State/Zip

Signature/Print Name & Title

Date



By reviewing the In-Service materials provided, you increase the useful life of the products by helping to prevent their improper use, which may lead to premature damage and wear. You are also helping to validate your warranty, as warranties cover material and workmanship failures, not misuse or abuse. Use these In-Service tools for new employees and as a “refresher” for current employees.



Please fax this document to the Customer Service Department at 574-293-5760, and thank you for your cooperation.

NOTE: Not all chair functions, options and/or accessories are covered in the CD.

WELCOME!

Champion Manufacturing, Inc. would like to thank you for selecting our products. We take great care in making certain that our products leave the factory in flawless condition. Our products are properly packaged to arrive in that same condition. We look forward to your enjoying many years of good service from these products.

SPECIAL NOTES

 **WARNING/**  **CAUTION** These terms refer to actions that may result in injury to your patient or staff member and/ or damage to your product. Damage caused by improper operation of your chair is not covered by your warranty.

Familiarize yourself and your staff with the operation of this product by reviewing the operating instructions in this manual. If you have any questions regarding the operation of this product please call our Customer Service Department at 800-998-5018.

NOTE: The information contained in this document is subject to change without notice.

CHAIR CAPACITY INFORMATION

OVERNIGHTER SLEEPER:

526 series: 300 lbs.

OVERNIGHTER LOVESEAT:

527 series: 300 lbs./side

RECEIVING NEW CHAIRS

CAUTION: New chair inspection must be done by someone who has read the operator's manual and understands the instruction pages. Improper operation of the chair may damage the chair and void your warranty.

New chair inspection

1. Remove all packing material including foam wrap and poly bag. If desired, the bag may be replaced after examination.
2. Examine chair surfaces for damage.
3. Operate all chair functions and options. This may include casters and chair positions. Do this immediately upon receipt of your chairs.

To report damage

1. If the freight carrier is still at your location (it is your right to hold the freight carrier while you thoroughly inspect your delivery), note any damage on the bill of lading. Be sure to keep shipping cartons, pallets and other shipping materials to prove damage to the freight carrier. It is also important to save an undamaged carton and pallet in case the chair must be returned to the factory.
2. Call Champion's customer service immediately to report the damage: 800-998-5018.
3. All claims must be filed by the consignee and reported to Champion Manufacturing, Inc. within 5 days of receipt of the shipment.


Return authorization

1. Champion customer service must authorize all returns. Champion customer service will issue a return authorization number by fax or email. The customer does have the right to refuse any damaged chair from the carrier at the time of delivery.
2. All returns **must** be sent prepaid by the sender with the exception of provable shipping damage.


Storage

1. Cover chair and store in a dry area.
2. DO NOT place objects on top of the chair that may damage the vinyl.

GENERAL CLEANING PRECAUTIONS

 **WARNING:** When solvent type cleaners are being used, care should be exercised. **KEEP AWAY** from fire or flame and use in a well ventilated area.

 **CAUTION:** High pressure wash or “hosing down” chairs is not recommended.

 **CAUTION:** Use of vinyl “conditioners” or “protectants” is not recommended. Vinyl “conditioner” or “protectants” can cause plasticizers to migrate out of the vinyl causing it to become embrittled. This will prematurely age your vinyl and is not covered under warranty.

Some institutional cleaners or disinfectants may cause discoloration of the vinyl. Use of cleaners, other than those recommended by the vinyl manufacturer, is at the clinic's own risk. **Follow the vinyl manufacturer's cleaning recommendations.** Certain medications may produce a metabolite in the patient's perspiration which can stain or discolor fabric. If you have any questions, please call Champion's Customer Service Department at 800-998-5018 with the serial number from your chair. The serial number can be found on the frame base, on the back, to the left hand side.

GENERAL CLEANING – VINYL


IMPORTANT: For specific cleaning instructions, please see manufacturer's cleaning instructions included in the Vinyl Cleaning Instructions also on this in-service disk.

Champion chairs are constructed of various vinyls; depending upon the customer's preference. Each vinyl manufacturer has a cleaning process that they endorse for their product. Each manufacturer produces their product with a protective finish to help keep staining agents from penetrating the vinyl and becoming a permanent stain. **It is always important to remove a spill as soon as possible after it happens, as this reduces the possibility that the stain will penetrate the protective coating and migrate into the vinyl, becoming a permanent stain.**

All manufacturers recommend a process of several different steps for cleaning their vinyl. It is especially important to use all steps, in order, when working on a complex spill (one that has several different potential staining agents).

BEGIN by cleaning with a non-abrasive, all purpose household cleaner using a soft cloth or damp sponge. Rinse with clean water.


Follow with solvent type cleaner using a soft bristle brush or soft cloth. Use at full strength. Follow with a clean water rinse and pat dry.


 **CAUTION:** Limit use of strong active solvent cleaners per manufacturer's instructions; unlimited use may remove the protective finish on the material

NEXT use strong active solvent cleaners. This may be used with a soft cloth, **again limit use per manufacturer's instruction; unlimited use may remove the protective finish.** This cleaner should be followed with a clean water rinse.

GENERAL INFECTION CONTROL - VINYL

Note: Infection control standards are the responsibility of the facility. Bleach solution recommendations from a vinyl manufacturer are not intended to supersede the facility's infection control standards. Information from the vinyl manufacturer is meant to establish an upper limit beyond which damage might occur.

 **WARNING: NEVER mix ammonia, or a cleaner with ammonia, with bleach as dangerous compounds may result.**

 **CAUTION: Do not use an iodine based solution since vinyl is an iodophilic material and will stain under this condition. If a solution other than a bleach solution is used and you are uncertain if it is iodine based, please test on a hidden portion (bottom back flap) of the vinyl.**

All vinyl manufacturers recommend use of bleach and water as a disinfectant. For standards specific to your particular vinyl, consult your vinyl cleaning instructions located in a separate file on this disk. For your disinfection standard consult your facility's standard. For maximum allowable bleach concentration consult information specific to the vinyl your chair is upholstered with per the manufacturer's cleaning instructions.

If you are using disinfection agents other than bleach and water; do not hesitate to call Champion's Customer Service for assistance in determining whether there may be any concerns about that agent and the vinyl that you have chosen.

For any upholstery that is not Champion approved, the facility is responsible for obtaining cleaning instructions on that specific covering. This would include all COM (Customers Own Material) or Custom vinyls.

If you do not know what vinyl your recliner is upholstered in, call Champion's Customer Service 800-998-5018 with the serial number of your chair to obtain assistance.

WARRANTY PROCEDURE

File a Warranty Claim

Calling customer service may institute a warranty claim. At that time you will be asked to provide:

- your name and facility name
- your phone, fax number, email address
- the serial number of your product, and
- the nature of your problem

Having the above information available at the time that you call will speed the process. In order to provide prompt accurate service it may be necessary to request further information about the chair function to accurately define the problem.

Warranty Coverage

Your coverage is per the Champion warranty. A copy of the current warranty was provided with this manual for your convenience. Please read this document.

Warranty Does Not Apply If:

- Repairs have been made that were not authorized or under the direction of Champion Manufacturing, Inc.'s service department.
- Required repairs are due to normal wear and tear.
- Product has been abused, improperly used or maintained.
- Alterations have been made to the chair.
- Improper cleaning agents have been used.

Whether your claim is covered under warranty may not always be determined at the time of your call. Where the possibility of improper use exists, a determination will be made upon receipt of damaged components or product. In these cases components or product will be shipped with the express understanding that if damage is not covered by warranty **all costs are the responsibility of your facility.**

Note: Shipping charges are not covered under warranty with the exception of provable shipping damage.

SERVICE INFORMATION

The mission of the Service Department is to get your chair up and running as quickly as possible. It is critical that the Service Department know what product you have, and exactly what is wrong with the product. If you have questions or problems, you should never hesitate to call for assistance: 800-998-5018.

The most timely and cost effective way for your chair to be repaired is for the Service Department to work with your maintenance department or equipment technician.

Determining the Problem

What is wrong with the chair should be determined by troubleshooting. The Service Department will assist you with this by asking you questions about the chair function.

Serial Number

The chair serial number identifies the precise configuration of your chair; this is critical to receiving correct components and instructions. **This number is required to process your request.**

On the standard overnighter sleeper: to find your serial number, go to back under lower left flap, separate the hook and loop fastener to see the serial number.

On the overnighter loveseat: to find your serial number, go to back under lower left flap, separate the hook and loop fastener to see the serial number.

PARTS IDENTIFICATION

To identify worn or damaged components please refer to appropriate product schematics.

To obtain repair part numbers refer to the parts listing key using the schematics page and item number and please call Champion Manufacturing at 800-998-5018 for assistance.

Parts orders may be placed by using the convenient fax order form in this manual or by calling Customer Service at 800-998-5018.

When placing an order by phone you will be asked to provide:

- your name and facility name
- your phone, fax number, email address
- the serial number of your product, and
- the nature of your problem

Having the above information available at the time you call will expedite the process. In order to provide prompt, accurate service it may be necessary to request further information about the chair function to accurately define the problem.

SERVICE PARTS FORM

Please duplicate form for use

Ship to:

Facility: _____
 Address: _____

 City: _____ State _____ Zip _____
 Telephone: (____) ____ / _____ Fax : (____) ____ / _____

Shipping instructions:

Ground: _____
 3rd day: _____
 2nd day: _____
 Next day: _____

Reminder: if no shipping choice is made, the least expensive way will be used.

Bill to:

Facility: _____
 Address: _____

 City: _____ State _____ Zip _____

Order placed by:

Name: _____
 Phone: (____) ____ / _____ Ext.: _____
 Email: _____

Purchase order #: _____

**No order will be processed
 without a P.O. & SN number.**

Model number: _____ Serial number: _____

Part number	Page no. / part no.	Quantity

Champion Manufacturing, Inc.
2601 Industrial Parkway
Elkhart, IN 46516
Phone: 800-998-5018 fax: 574-293-5760

INFORMATION SPECIFIC TO THE OVERNIGHTER AND LOVESEAT

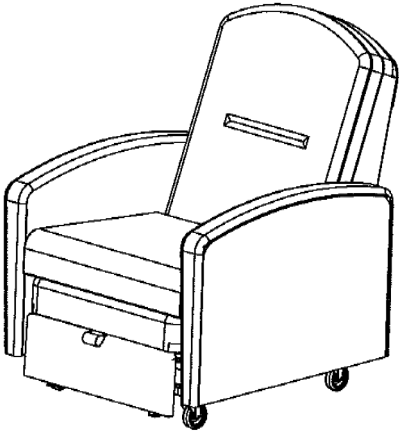


Overnighter

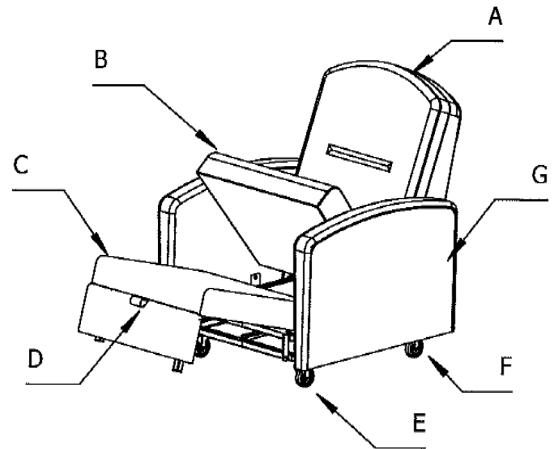


Overnighter Loveseat

OVERNIGHTER & LOVESEAT	A	BACK PILLOW
	B	SEAT CUSHION
<p>Operating instructions: creating upright to chaise position.</p> <p>Caution: this chair has moving parts that may create pinch points. Keep your hands clear of the mechanism when you move the chair from one position to another.</p>	C	MID-SECTION
	D	LIFT STRAP
	E	FRONT NON-LOCKING CASTER
	F	REAR LOCKING CASTER
	G	UPHOLSTERED ARM

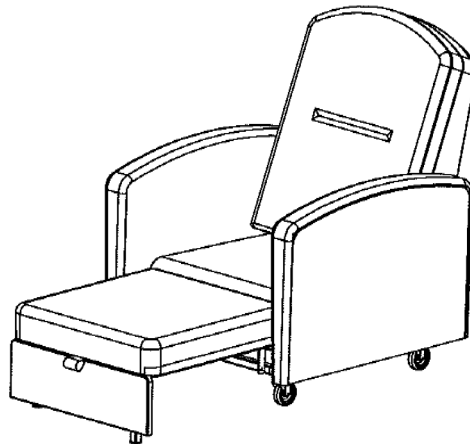


1. Lock rear casters.



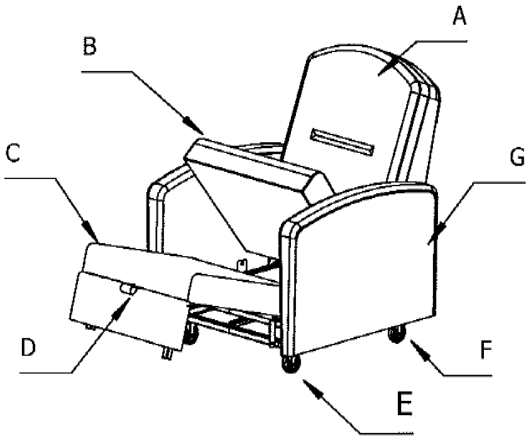
2. Raise seat cushion. Use the lift strap to pull the seat base up and out. Place seat cushion behind the seat base.

3. To return to upright, reverse the process. Lift the seat cushion, then use the strap to lift the seat base up and in, to the returned position. Place the seat cushion on top of the seat base.
4. To go to the lay down position, after extending the seat base, see the illustration on the next page.

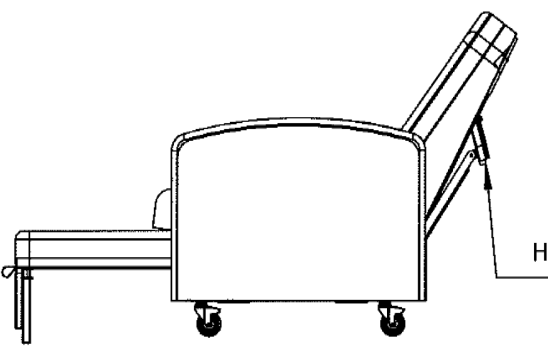


This illustration shows how to place a Champion Overnighter in chaise position. Also use the illustration to identify basic chair parts.

OVERNIGHTER & LOVESEAT	A	BACK PILLOW
	B	SEAT CUSHION
Operating instructions: creating upright to lay-down position.	C	MID-SECTION
	D	LIFT STRAP
Caution: this chair has moving parts that may create pinch points. Keep your hands clear of the mechanism when you move the chair from one position to another.	E	FRONT NON-LOCKING CASTER
	F	REAR LOCKING CASTER
	G	UPHOLSTERED ARM
	H	BACK KICK-OUT



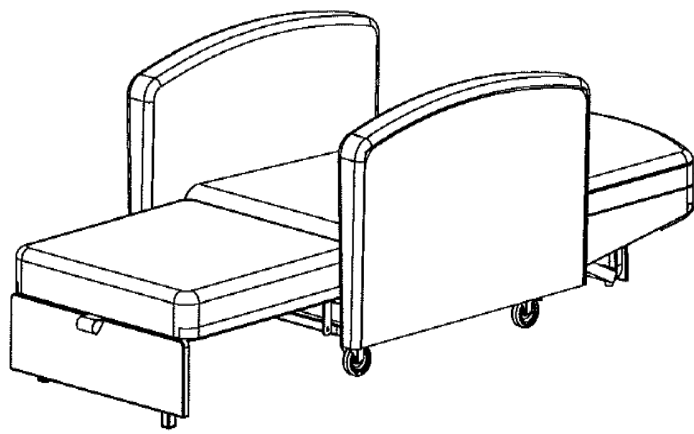
1. Lock the rear casters.



2. Raise seat cushion. Use the lift strap to pull the seat base up and out. Move to the back of the chair. Pull outward on the back kick-out to release the chair back. Allow the chair back to move back until it is supported by the kick-out.

3. Finish by placing the seat cushion between the extended seat base and back.

4. To return to upright, lift the seat cushion, then use the strap to lift the seat base up and back in; to the returned position. Place the seat cushion on top of the seat base. Finish by moving to the back of the chair and lifting until the kick-out release snaps back into place.

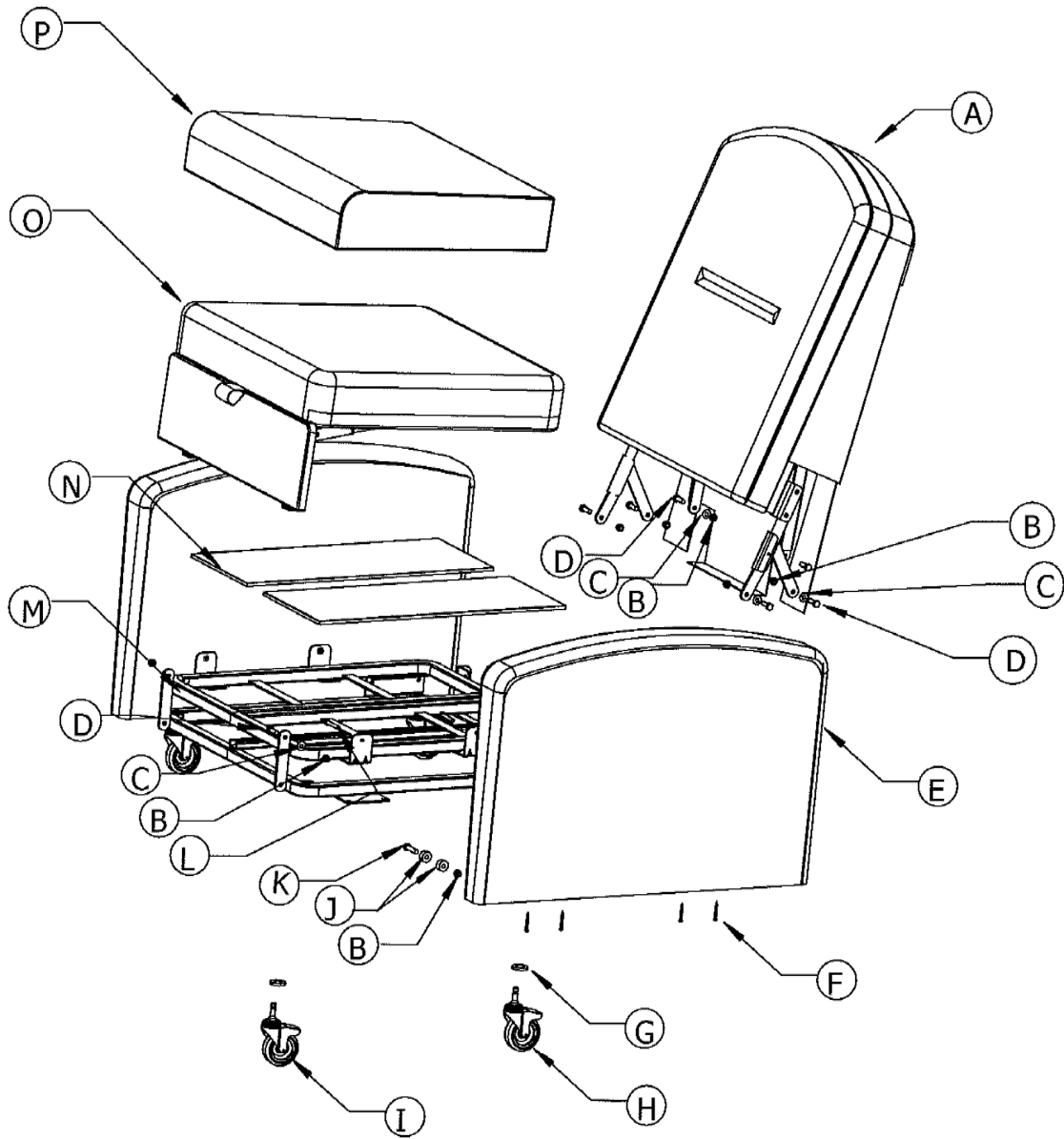


This illustration shows how to place a Champion Overnighter in the lay-down position. Also use the illustration to identify basic chair parts.

CHAMPION OVERNIGHTER

SCHEMATICS: LARGE ASSEMBLIES
BACK ASSEMBLY
ARM ASSEMBLY
SEAT PILLOW
SEAT BASE
BASE INSERT
FRAME BASE
CASTERS

CAUTION: THIS CHAIR HAS MOVING PARTS THAT MAY CREATE PINCH POINTS. KEEP YOUR HANDS CLEAR OF THE MECHANISM WHEN YOU MOVE THE CHAIR FROM ONE POSITION TO ANOTHER.

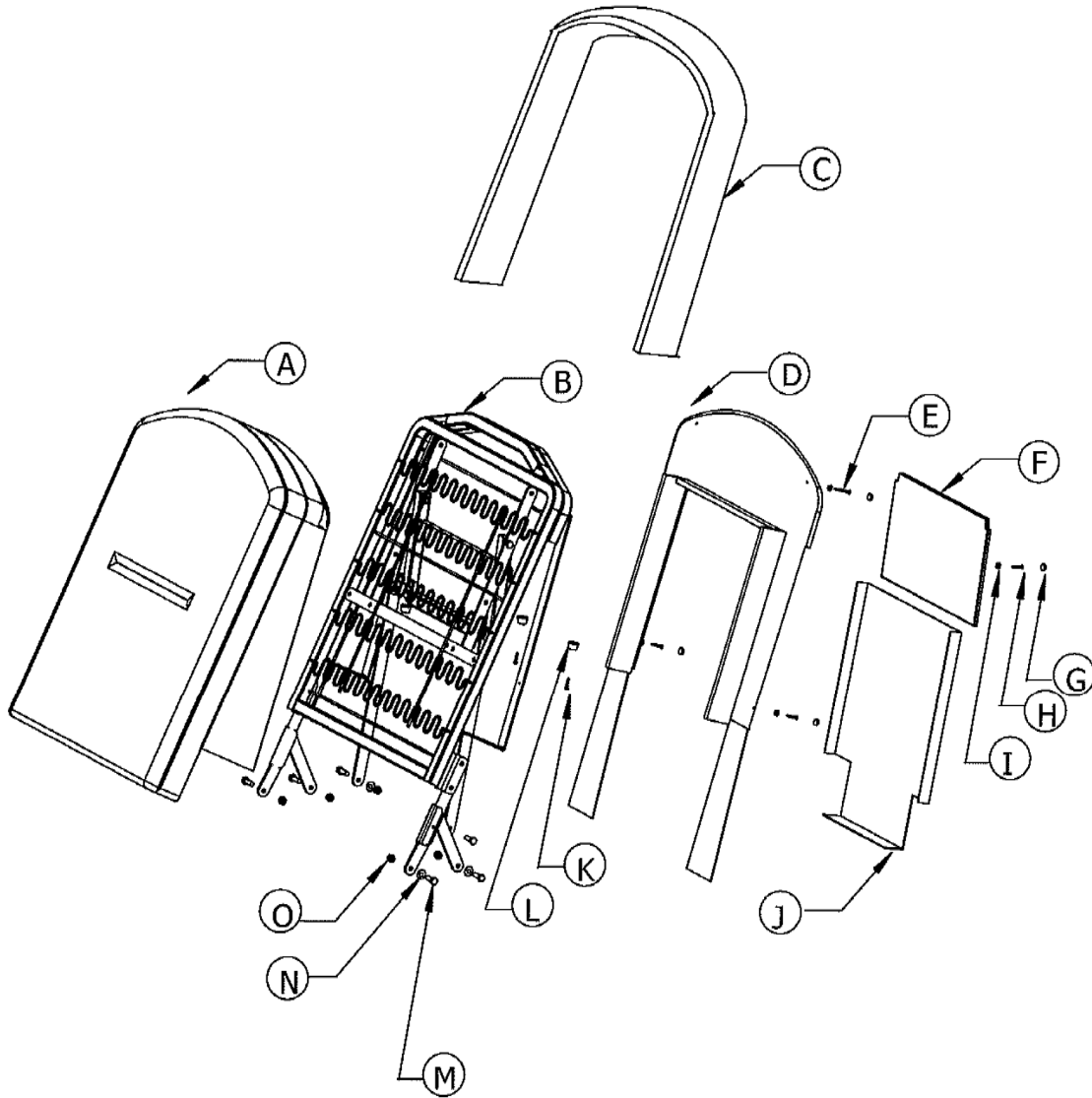


USE THIS ILLUSTRATION TO IDENTIFY BASIC CHAIR PARTS.

CHAMPION OVERNIGHTER

SCHEMATICS: BACK ASSEMBLY

CAUTION: THIS CHAIR HAS MOVING PARTS THAT MAY CREATE PINCH POINTS. KEEP YOUR HANDS CLEAR OF THE MECHANISM WHEN YOU MOVE THE CHAIR FROM ONE POSITION TO ANOTHER.

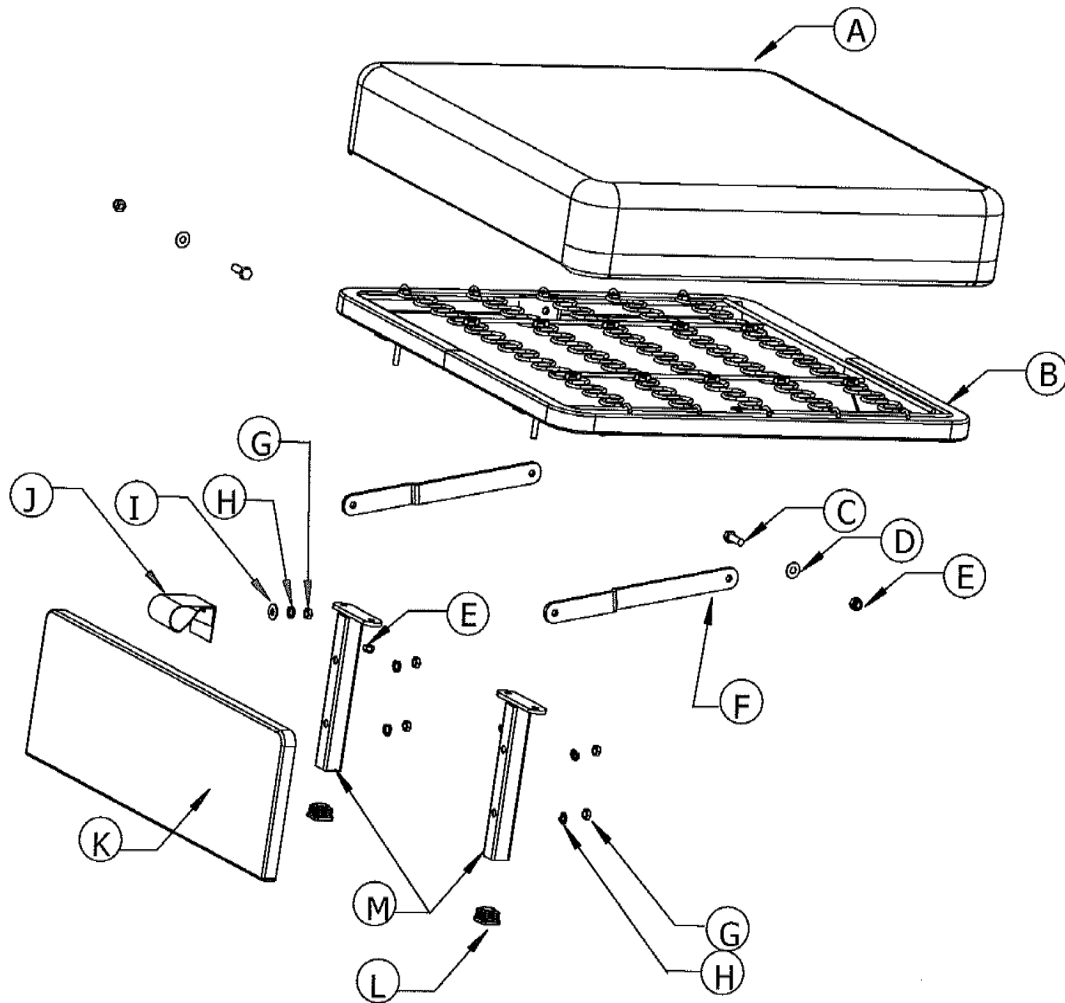


USE THIS ILLUSTRATION TO IDENTIFY BASIC CHAIR PARTS.

CHAMPION OVERNIGHTER

SCHEMATICS: SEAT BASE ASSEMBLY

CAUTION: THIS CHAIR HAS MOVING PARTS THAT MAY CREATE PINCH POINTS. KEEP YOUR HANDS CLEAR OF THE MECHANISM WHEN YOU MOVE THE CHAIR FROM ONE POSITION TO ANOTHER.



USE THIS ILLUSTRATION TO IDENTIFY BASIC CHAIR PARTS.

OVERNIGHTER PARTS

LIST

PG/PART	DESCRIPTION	PG/PART	DESCRIPTION
14-A	BACK PILLOW ASSEMBLY	15-H	#8 X 1 SELF TAPING SCREW
14-B	NYLON LOCK NUT 5/16 X 18	15-I	RECIEVER FOR FASTENER COVER
14-C	LUBRICATING WASHER	15-J	BACK FABRIC PANEL
14-D	5/16 X 18 X 1" HEX BOLT	15-K	#8 X 1" SELF TAPING SCREW
14-E	ARM ASM.; SPECIFY LH, SHOWN,	15-L	BUMPER, BACK KICK OUT
	OR RH	15-M	5/16 X 18 X 1" HEX BOLT
14-F	ARM BOTTOM MOUNT SCREWS, # 8 X 1 1/2	15-N	LUBRICATING WASHER
14-G	CASTER WASHER	15-O	5/ 16 X 18 NYLON HEX NUT
14-H	REAR LOCKING CASTER		
14-I	FRONT SWIVEL CASTER		
14-J	SPACER		
14-K	5/16 X 18 X 1 1/2" HEX BOLT		
14-L	ARM MOUNT SCREW		
14-M	FRAME BASE		
14-N	BASE INSERT		
14-O	SEAT BASE PULL-OUT ASM.	16-A	SEAT BASE ASSEMBLY
14-P	SEAT CUSHION ASSEMBLY	16-A1	SEAT BASE COVER
14-Q	SEAT CUSHION COVER ONLY		(NOT SHOWN)
14-R	SEAT FOAM ONLY (NOT SHOWN)	16-A2	SEAT BASE FOAM (NOT SHOWN)
		16-B	SEAT BASE FRAME
15-A	BACK PILLOW ASSEMBLY	16-C	5/16 X 18 X 3/4" HEX BOLT
15-A1	BACK PILLOW COVER ONLY (NOT SHOWN)	16-D	LUBRICATING WASHER
15-A2	BACK PILLOW FOAM ONLY (NOT SHOWN)	16-E	5/16 X 18 NYLON LOCK NUT
15-B	BACK FRAME ASSEMBLY	16-F	PULL-OUT LEVER
15-C	FOAM: TOP STRIP	16-G	1/4 X 20 HEX NUT
15-D	OUTSIDE BACK UPHOLSTERED ASM.	16-H	1/4" SPLIT LOCKING WASHER
15-E	#8 X 1 1/2" SELF TAPING SCREW	16-I	1/4" FLAT WASHER
15-F	BACK KICK-OUT UPH. COVER	16-J	PULL STRAP
15-G	SNAP CAP FASTENER COVER	16-K	SEAT BASE FACE BOARD ASM.
		16-L	GLIDE, FRONT LEG
		16-M	LEG SET, FRT. FACE BOARD