

Sequoia 2-Post System



Owner's Manual

Use and Care

Fault Finding

Warranty Information

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Sequoia 2-Post System

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CAUTION: DO NOT ATTEMPT TO USE THIS EQUIPMENT WITHOUT FIRST UNDERSTANDING THE CONTENTS OF THIS MANUAL.

Introduction

Before using this equipment, and to ensure the safe operation of your Sequoia 2•Post system (Sequoia), carefully read this entire manual, especially the section on “**Cautions**”. The Sequoia 2•Post system *is* designed to be used in conjunction with Waverley Glen Systems Ltd. portable lift units, accessories and slings. Please refer to any user guides supplied with these components and reference them while reviewing this manual.

Should any questions arise from reviewing this manual contact your local authorised Waverley Glen Systems Ltd. dealer. Failure to comply with warnings in this manual may result in injury to the operator, or the individual being lifted/transferred. Damage to the lift and/or related components may occur. Be sure that the contents of this manual are completely understood prior to using this piece of equipment.

Store this manual with the documents included with the lift system and sling (s). Contents of this manual are subject to change without prior written notice.

Overview of the Sequoia 2•Post System

The Sequoia 2•Post system is a lifting aid used by health care professionals and those providing care in the home to lift, position and transfer clients or a disabled family member. The Sequoia 2•Post system is part of what is termed overhead lift technology which takes advantage of lifting from above and not from below or the side. The Sequoia 2•Post system makes it possible to move mobility impaired individuals with minimal strain or risk to the caregiver, while providing complete safety, dignity and comfort for the client or family member.

The Sequoia 2•Post system is designed to work with a Waverley Glen portable lift system such as the **transportable™ II**. Use of other portable lift units with this system may be possible. However, please contact your local authorised Waverley Glen Systems Ltd dealers in order to obtain approval before use.

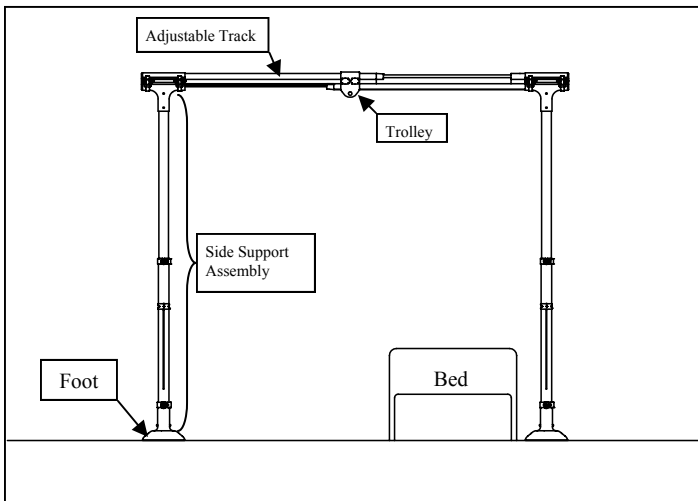
The Sequoia 2•Post system is a floor based free standing system that can be used to lift and transfer individuals from a bed, chair or similar fixture. It is adjustable in both length and height and thus can be assembled to suit a wide range of applications. The Sequoia 2•Post system is easy to assemble and can be completed by just one person in a short period of time. Additionally, no tools are required. It is also light in weight and once dismantled, can be moved to another location such as a hotel or cottage.

Additionally the Sequoia 2•Post system is truly free standing. The two side supports do not require a secure ceiling in order to be pressure fitted like other systems, because they simply rest on the floor.

Moreover, the Sequoia 2•Post system has independently adjustable feet. This means that they can be individually height adjusted. This is typical of transferring from a sunken living room to a hallway or kitchen.

Please review the following pages that outline the parts included with your package. Should you have any questions about this product or its use contact your local authorised dealer.

General Placement



Drawing showing Front View and the general placement of a bed in relationship to the Sequoia. Notice that there is still room for a wheelchair to be placed beside the bed.

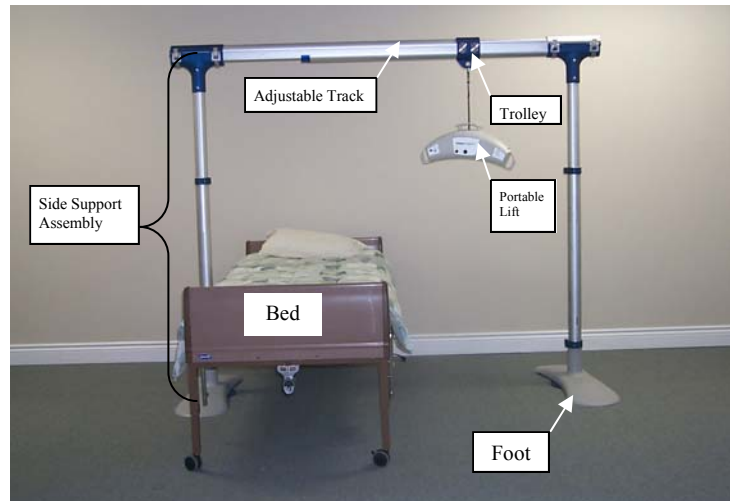
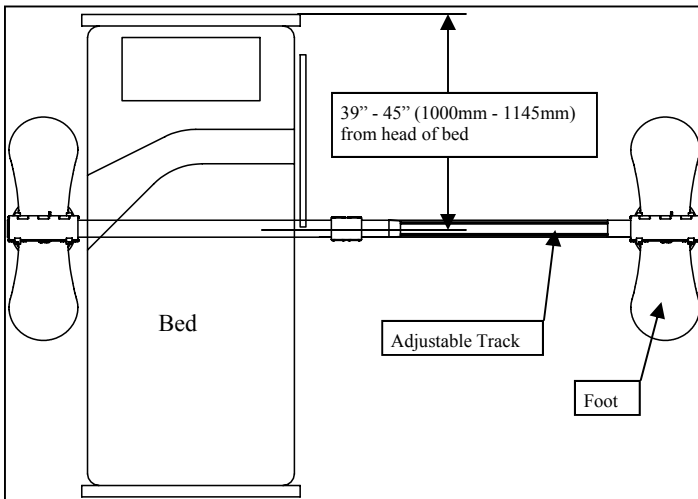


Photo showing the general placement of a bed in relationship to the Sequoia. Notice that there is still room for a wheelchair to be placed beside the bed.



Drawing showing Top View of Sequoia system. Assemble the Sequoia so that the Adjustable Track is located between 39" - 45" (1000mm - 1145mm) from the head of the bed.

DO NOT GO OUTSIDE OF THIS RANGE OF PLACEMENT OTHERWISE INJURY MAY OCCUR TO THE OPERATOR OF THE LIFT AND/OR THE INDIVIDUAL BEING TRANSFERRED, AND/OR THE SEQUOIA OR LIFT.

General Placement Requirements

- 1) The Bases of the Sequoia must always be placed on a level surface.
- 2) Do not place the Bases on surfaces that will cause them to wobble or be unstable. Make sure the surfaces are free of any obstacles that may cause the Bases to be unstable.
- 3) Never place the Bases on wet surfaces.
- 4) Assemble the Sequoia so that the Adjustable Track is directly over the location where the transfer will occur. For beds this is generally between 39" - 45" (1000mm - 1145mm) from the head of the bed. For wheelchairs, living room chairs, recliner chairs and similar furniture this is directly above the middle (center) of the seat.

Components of the Sequoia 2-Post System

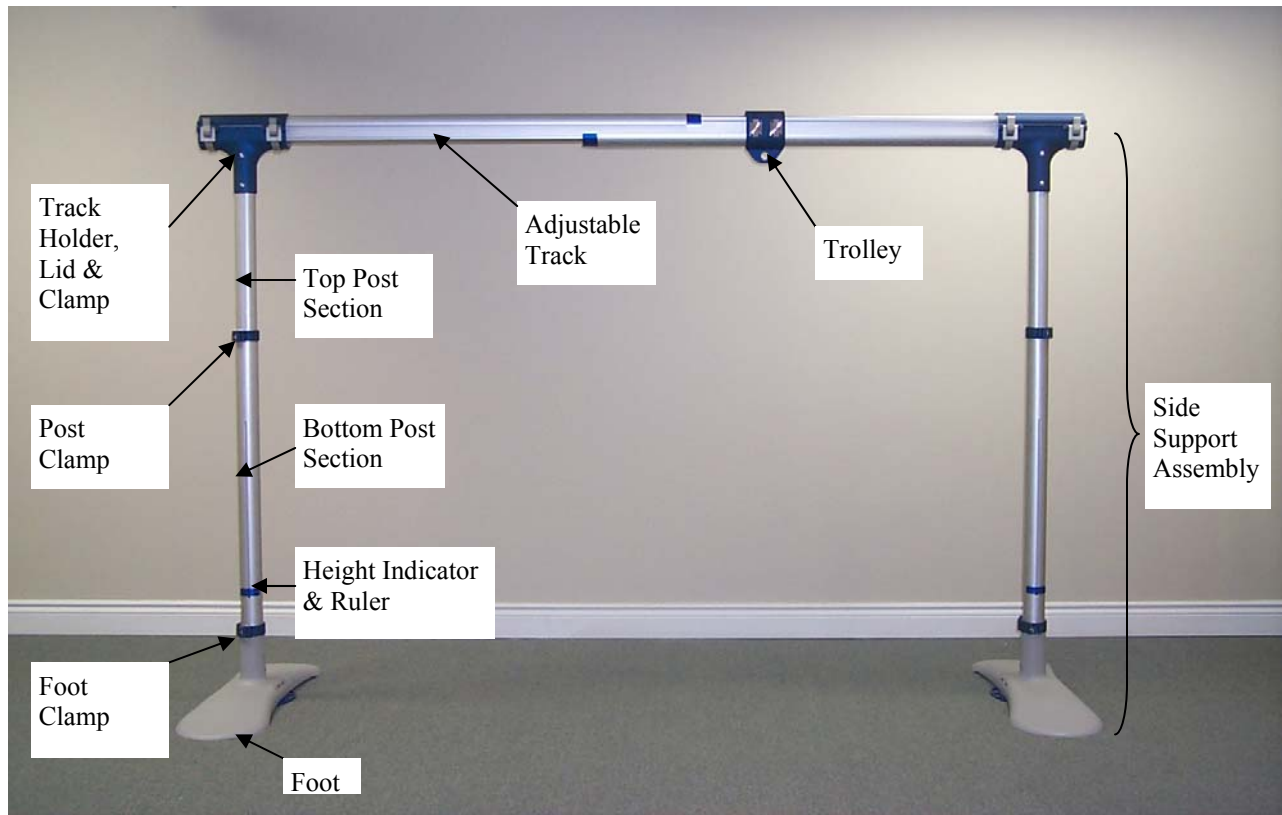


Figure 1A - Fully Assembled the Sequoia 2-Post system on a normal floor.

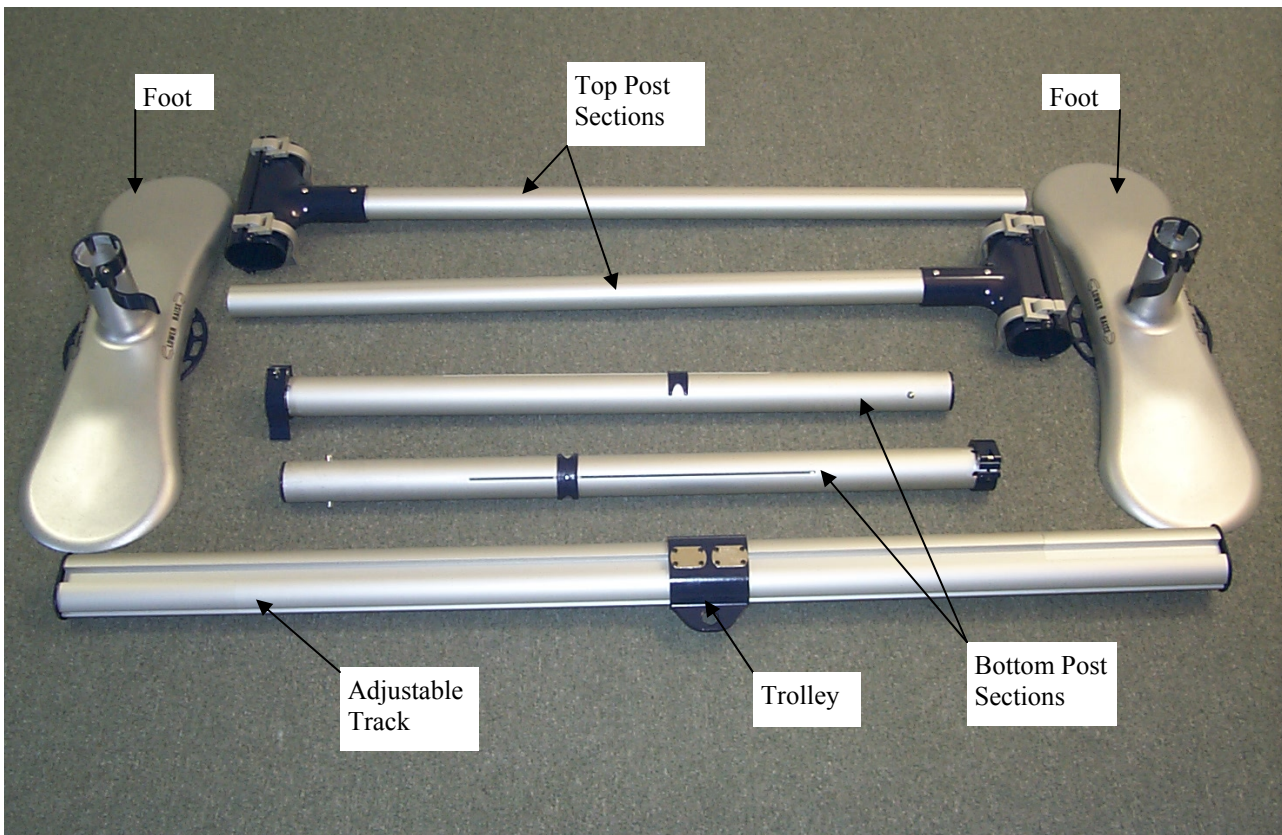


Figure 1B - Unassembled Sequoia 2-Post system with individual pieces before assembly.

Component List

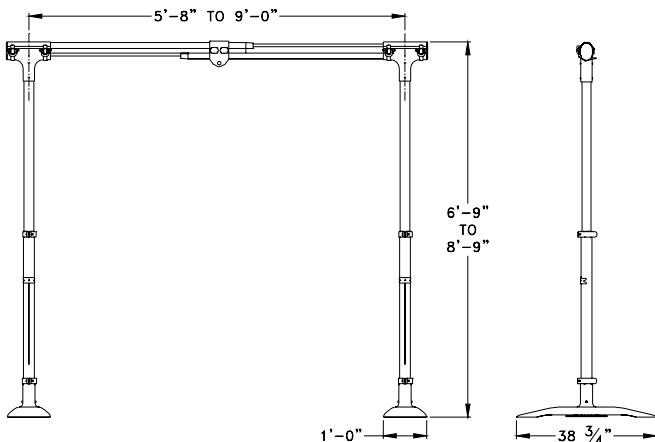
The following components are included with your new Sequoia 2•Post system:

Description	Quantity
Foot	2
Bottom Post Section	2
Top Post Section	2
Adjustable Track	1
Owners Manual	1
Warranty Card	1

Specifications of the Sequoia 2•Post System

- High-strength lightweight Aluminum
- Portable or semi-permanent installation
- Eliminates the mounting of a connection system in the ceiling
- One person set up
- Quick attachment with secure fixings
- Addresses a number of different bedroom & bathroom situations
- Weight capacity 400lb
- Adjustable in height
- Adjustable in length
- Built-in easy-slide trolley
- Adjusts to multi-level floors. (individuals can be transferred from a sunken living room to a hallway)
- Can be used with any portable lift system that attaches to a standard trolley eyelet (Dealer Approved)
- Track leveling indicators on posts
- Two (2) year warranty

Minimum - Maximum Dimensions



Model Table for the Sequoia 2•Post System	
Code	Description
341200	Sequoia including side support feet, track and trolley
341300	Sequoia carrying bag

Cautions

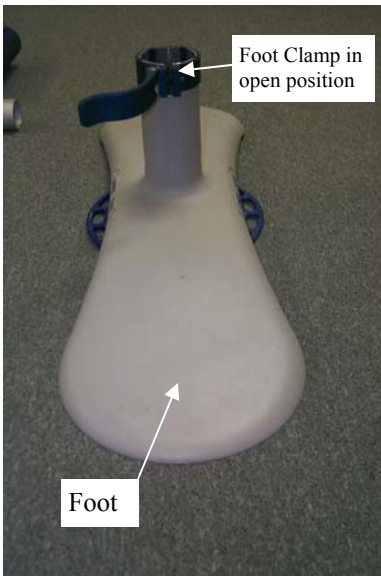
- The Sequoia must be assembled prior to use. Should you have any questions during assembly contact your local authorised dealer.
- Under no circumstance should the track, lift and sling (s) or entire system be put in control of a person who has not been properly trained in the use and care of this equipment. Failure to adhere to this warning may result in serious injury to the operator, and/or the individual being lifted/transferred.
- The Sequoia and associated track and sling (s) are not toys. Do not use them for unsafe practices. Do not allow children to play with the this equipment or any of its components.
- The manufacturer's warranty is void if persons unauthorised by Waverley Glen Systems Ltd. perform work on the Sequoia.
- In facilities where more than one operator will be responsible for using the Sequoia associated lift and sling (s) it is imperative that all such members be trained in its' proper use. A training program should be established by the facility to acquaint new operators with this equipment.
- Never expose the Sequoia directly to water. Warranty does not cover any misuse or abuse of the lift system.
- To maintain optimum function, the Sequoiashould be inspected and maintained on a regular basis. See the section titled “**General Inspection and Maintenance**”.
- Any accessories used with the Sequoia including lift and sling (s), should be checked to ensure that they are in good working order. Check for signs of wear or fraying prior to use. Report any unusual wear or damage immediately to your local authorised dealer.
- The Sequoia and associated lift, and sling (s) are intended **only** for lifting and transferring of a person. Waverley Glen Systems Ltd. will not be responsible for any damage caused by the misuse, neglect or purposeful destruction of the lift and/or its' associated components.
- Do not in any circumstance exceed the maximum load for this piece of equipment. Refer to the “**Specifications**” section of this manual.
- The installation of the Sequoia, lift, accessories, and sling are certified to a maximum load. Do not exceed the maximum rated load of any of the components.
- Ensure that a clear space is maintained around the Sequoia. Remove all furniture and other obstacles out of the way before performing a transfer.
- The Sequoia has been designed to lift vertically at its maximum load and at maximum height. Do not attempt to lift an individual at an angle to the track.

Assembly

⚠ Caution: Before using the Sequoia, the feet, sides, latches and track must be visually checked to ensure that they are correctly secured, and for any unusual wear and tear. Should anything look unusual contact your local dealer prior to use.

Failure to comply with this caution could result in serious injury to the operator, the individual being lifted and/or damage to the Sequoia and/or portable lift unit.

Assembling the Side Supports



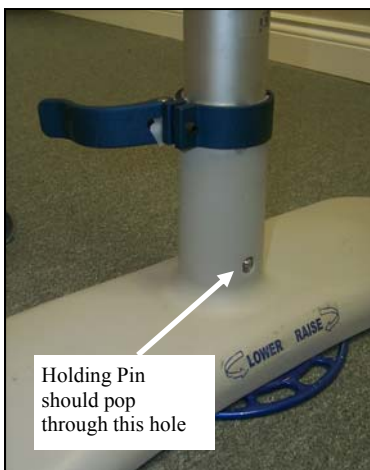
Step 1 - Place the each Foot on a flat surface at about their final location. (e.g. one on either side of a bed or chair). Swing open the Foot Clamp Arm. This will allow the Lower Post Section to be inserted into the opening.



Step 2 - With the Foot Clamp Arm swung in a open position, place one of the Lower Post Section pieces securely into the open hole of a Base piece. Ensure that it is pushed all the way in.



Step 3 - Lower Post Section properly inserted into the Foot.



Step 4 - Be sure that the Lower Post Section Holding Pin pops into the small hole in the Foot. This ensure that the pieces are locked together.



Step 5 - Lock the Foot to the Lower Post Section by swinging the Foot Clamp Arm completely around.



Step 6 - Foot Clamp Arm properly secured. **DO NOT PROCEED TO THE NEXT STEP UNLESS THIS IS COMPLETED.**

Assembly

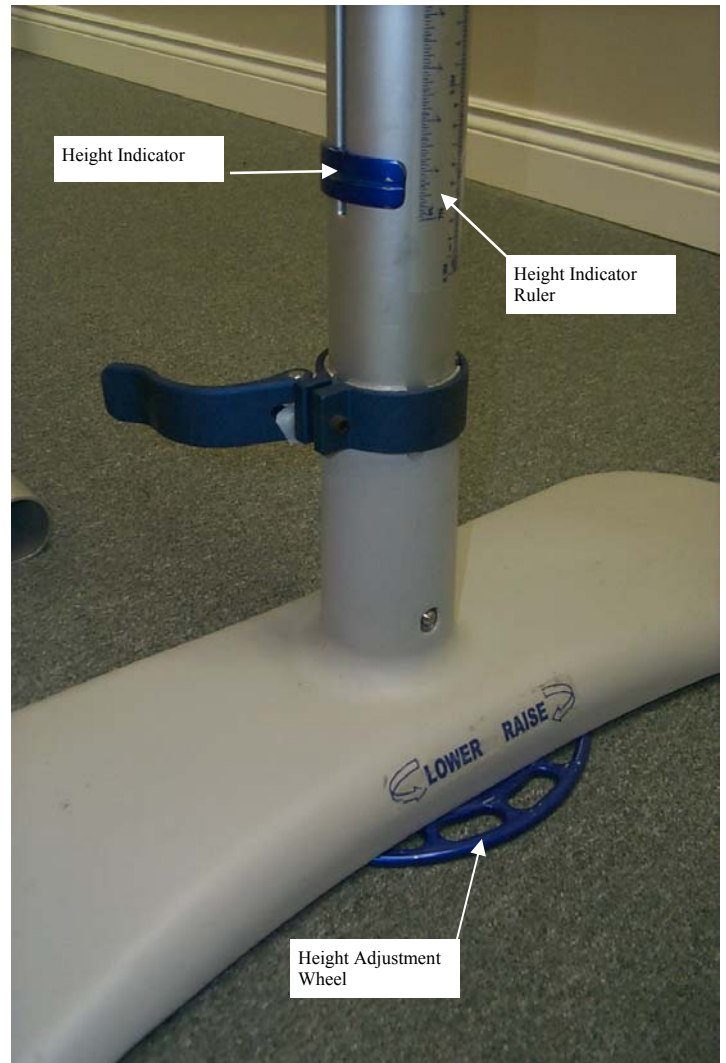
Assembling the Side Supports...Continued



Step 7 - The Sequoia comes pre-set from the factory to be used in a room with a standard 8 foot (2500mm) ceiling height. If this needs to be changed it is most easily completed at this time in the set-up.

Lay the Foot with the Lower Post Section that were just connected together, onto the floor as shown.

Use the Height Adjustment Wheel to raise or lower the Height Indicator to the desired height. The Height Indicator Ruler, located on the side of the Lower Section Post should be used to precisely measure the desired height.

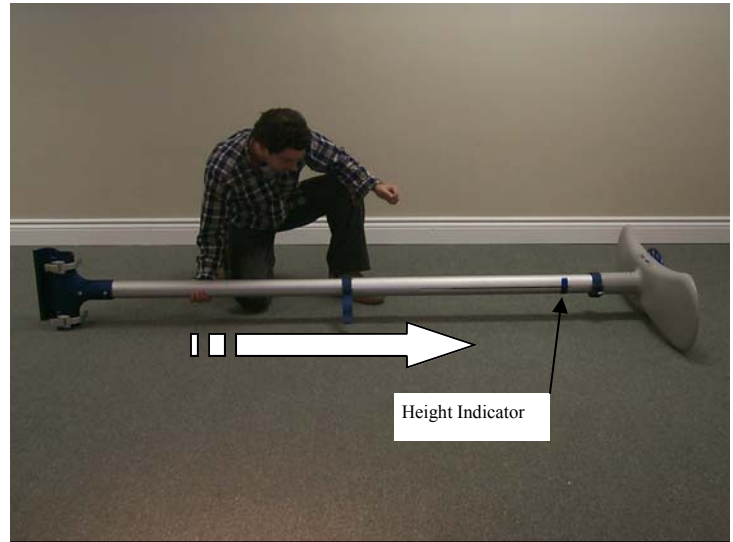


Assembly

Assembling the Side Support Poles...Continued

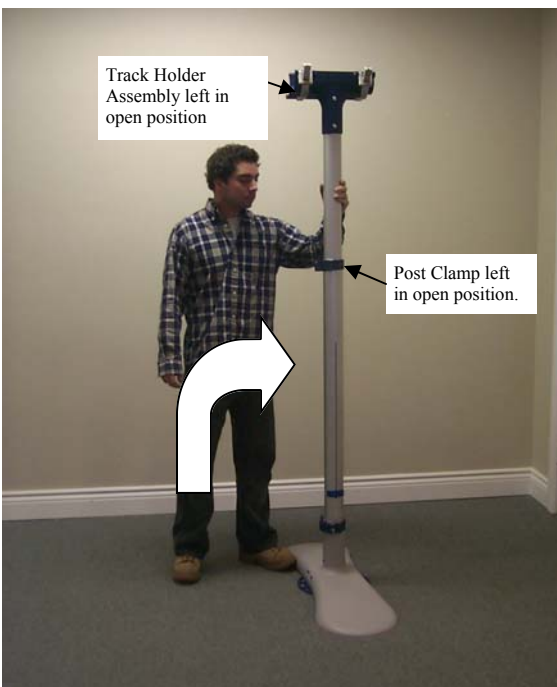


Step 8 - Carefully lay the Bottom Post Section and Foot that were previously secured together, onto their side, as shown. Grasp the Top Post section.



Step 9 - Turn the Top Post Section so that the Track Holder is at right angles (90 °) to the Foot. Slide the Top Post Section into the opening of the Bottom Post Section until it cannot go in any further. At this point it should rest on the Height Indicator.

Note: The Top Post Section will only go into the hole one way because it is a 'keyed' connection. Do not force the Top Post section into the Bottom Post Section. They should slide together easily.



Step 10 - Holding the end of the Top Post Section, tilt the entire assembly up so that it is standing upright as shown. Note the position of the Track Holder. It must be at right angles (90 degrees) to the Base.



Step 11 - Proceed to set up the second Side Support Assembly by following the steps 1 - 10. Carefully move both assemblies to their final location. Be sure that the Track Holders are roughly aligned together. This will make placement of the Adjustable Track easier to accomplish.

Assembly

Mounting the Adjustable Track



Step 12 - With the two (2) Side Support Assemblies in their upright position and their Track Holders in an open position, place the Adjustable Track in front of the Side Support Assemblies.

BE SURE THAT THE SIDE SUPPORT ASSEMBLIES ARE PLACED IN A STABLE LEVEL FLOOR LOCATION.

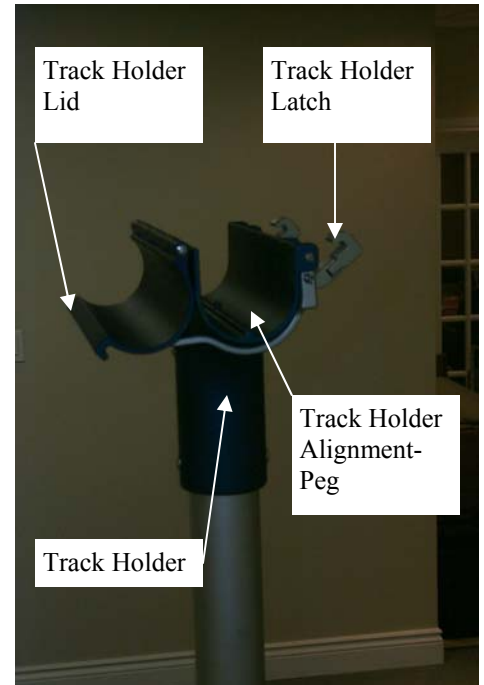
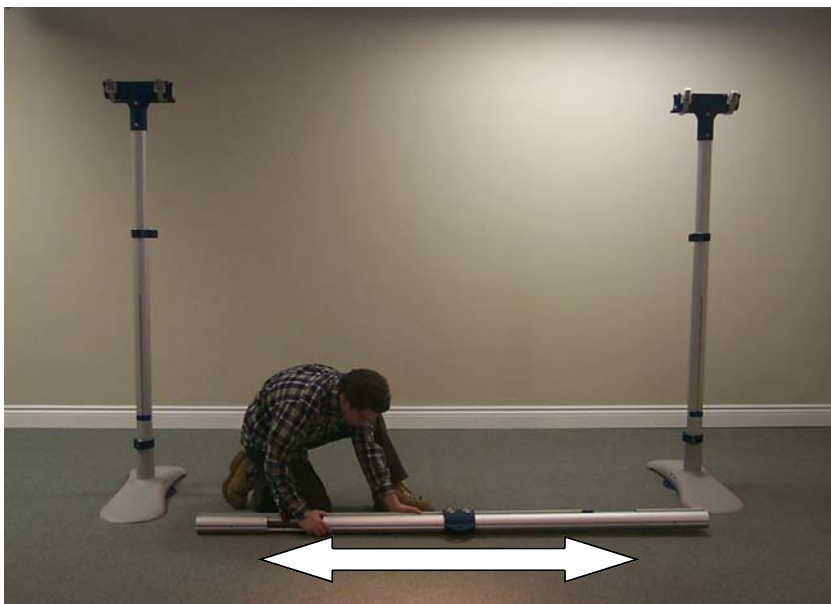


Photo showing open Track Holder.

DO NOT PROCEED UNLESS THE TRACK HOLDER LID IS IN AN OPEN POSITION.



Step 13 - Holding the two (2) sliding sections of the Adjustable Track, slide the sections closer together, or, further apart. When completed, the length of the Adjustable Track should be at least the width of the entire Side Support Assemblies. This will ensure that the Adjustable Track will fit into each of the Track Holders.

NEVER FORCE THE LENGTH OF THE ADJUSTABLE TRACK BEYOND ITS MAXIMUM LIMIT.

Mounting the Adjustable Track...Continued



Step 14 - The length of the Adjustable Track should be at least the width of the entire Side Support Assemblies. This will ensure that the Adjustable Track will fit into each of the Track Holders.



Step 15 - Grasp the entire Adjustable Track and begin to lift it. Be sure to balance it evenly and safely in your hands.

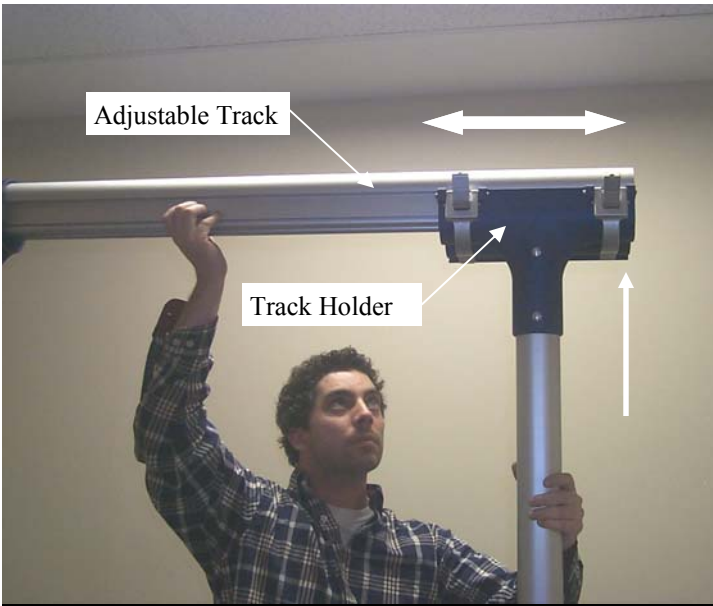
DO NOT ATEMPT TO LIFT THE ADJUSTABLE TRACK IF YOU FEEL THAT YOU CANNOT SAFELY HANDLE IT.



Step 16 - Raise the Adjustable Track to a height so that it will fit easily into the opened Track Holder on each Side Support Assembly.

BE SURE THAT THE TRACK IS SAFELY RESTING IN EACH TRACK HOLDER PRIOR TO RELEASING YOUR GRASP OF THE ADJUSTABLE TRACK.

Mounting the Adjustable Track...Continued



Step 17 - Ensure that the Adjustable Track extends to the end of each Track Holder and rests in the slotted section of the Track Holder. It can be moved to the end by grasping the Adjustable Track and Side Support Assembly, and then moving the Adjustable Track to the end of the Track Holder. The hole in the bottom of the Adjustable Track should fit into the Track Holder Peg located on the bottom of the Adjustable Track.

BE SURE THAT THE OTHER END OF THE ADJUSTABLE TRACK DOES NOT COME OUT OF ITS' TRACK HOLDER WHILE COMPLETEING THIS PROCEDURE. IF NECESSARY, LENGTHEN THE ADJUSTABLE TRACK FIRST AND THEN MOVE IT TO THE END OF THE TRACK HOLDER.

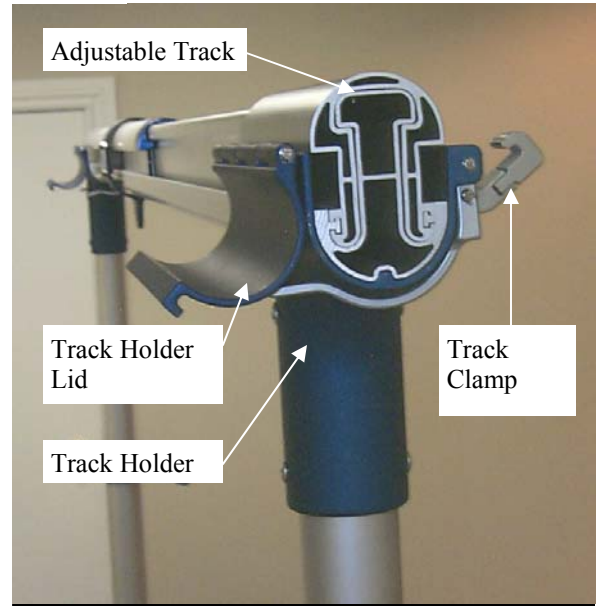


Photo showing the Adjustable Track properly seated in the Track Holder, and with the Lid of the Track Holder in an open position. The Track Clamp at this time is not in a locked position.

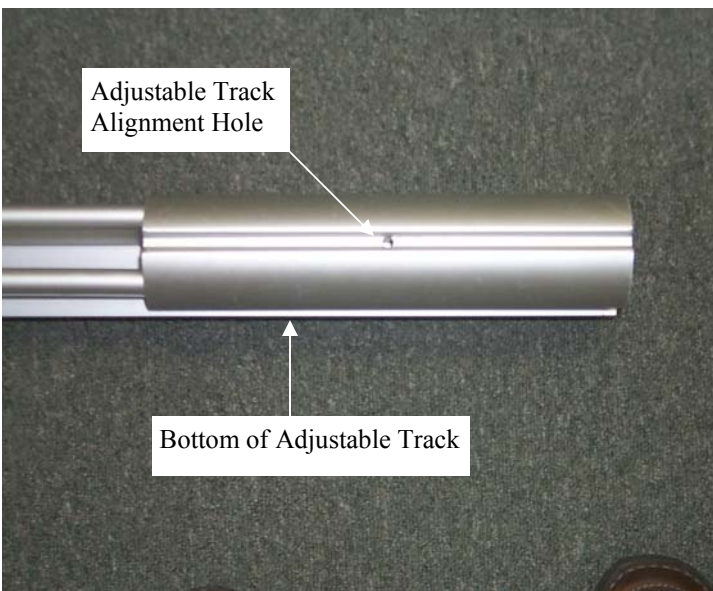


Photo showing the Alignment Hole on the bottom of the Adjustable Track. This will fit into the Track Holder Alignment Peg to secure the connection. The Track Holder Lid will not close properly unless this connection is completed.

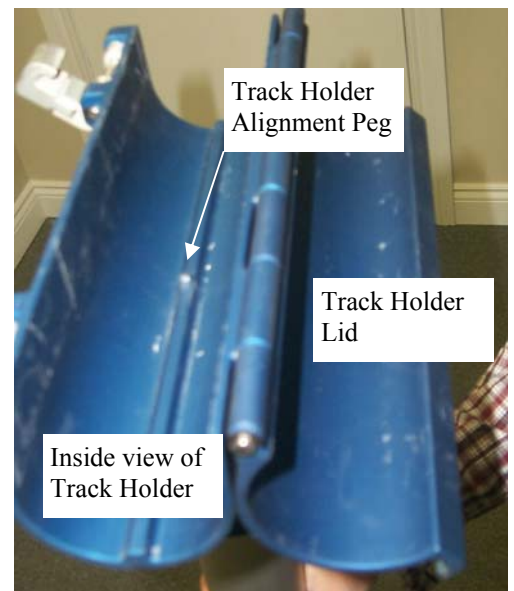
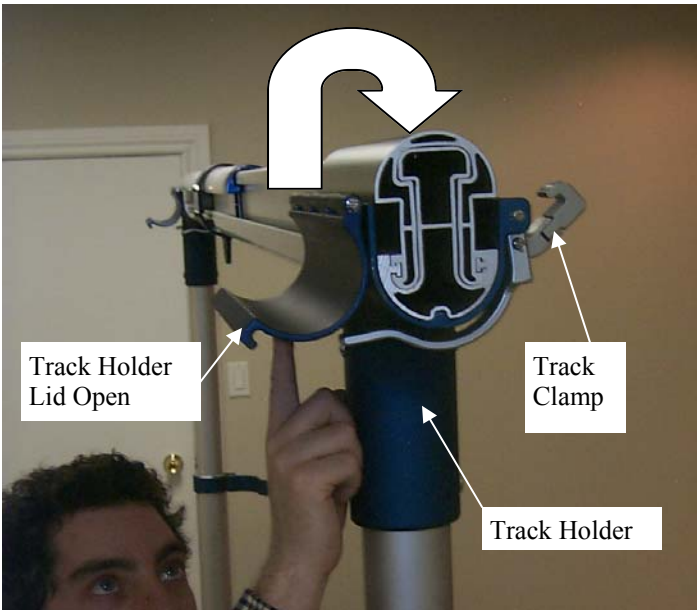


Photo showing inside view of Track Holder with the Track Holder Lid open. On the bottom of the Track Holder is the Track Holder Alignment Peg.

Mounting the Adjustable Track...Continued



Step 18 - Grasp the Track Holder Lid and swing it over the top of the Adjustable Track.

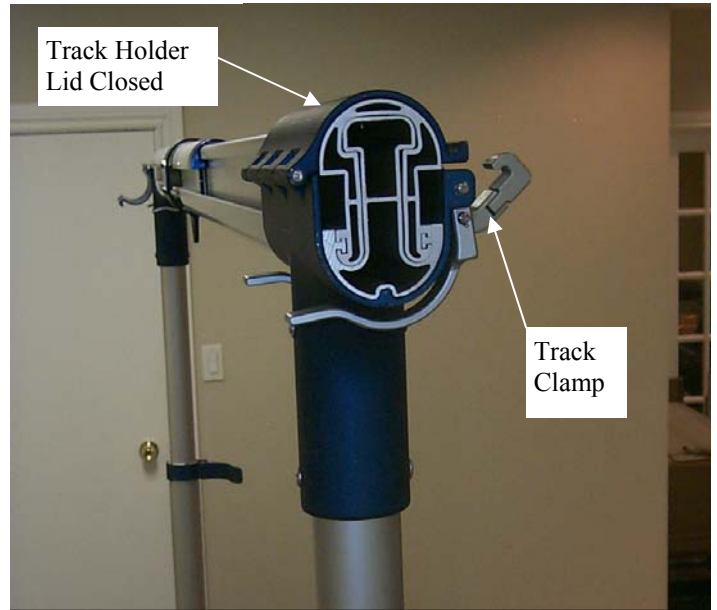
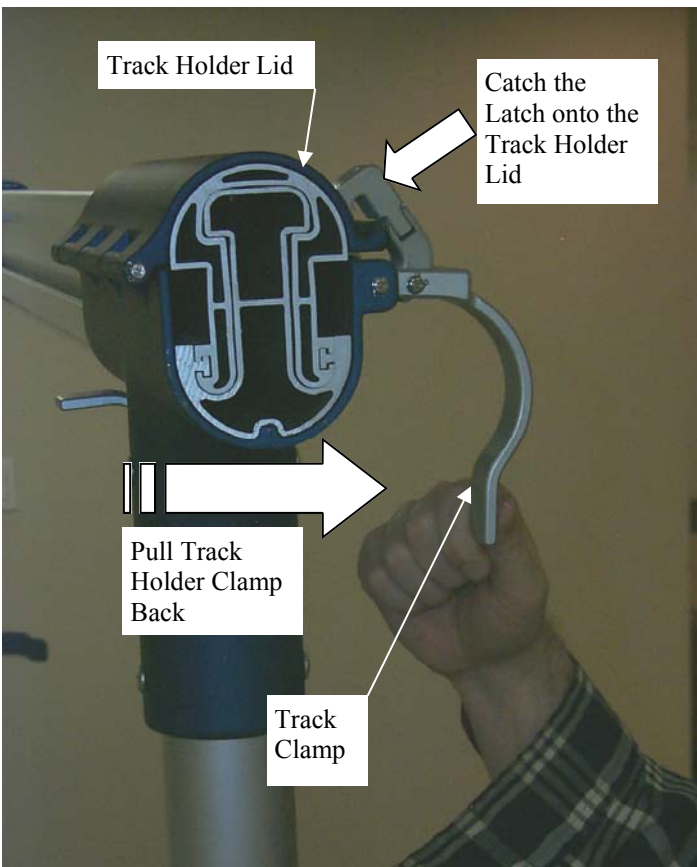
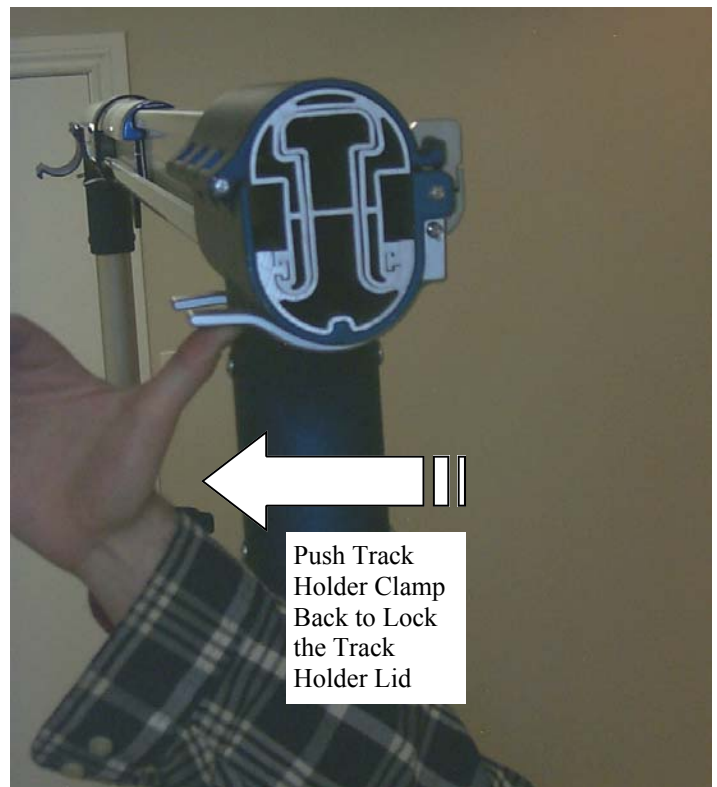


Photo showing the Track Clamp Lid in a closed position. Complete this procedure for both Lids.



Step 19 - Grasp the Track Clamp and swing it back under the bottom of the Track Holder sufficiently enough to allow the Latch to take hold of the top of the Track Holder Lid.

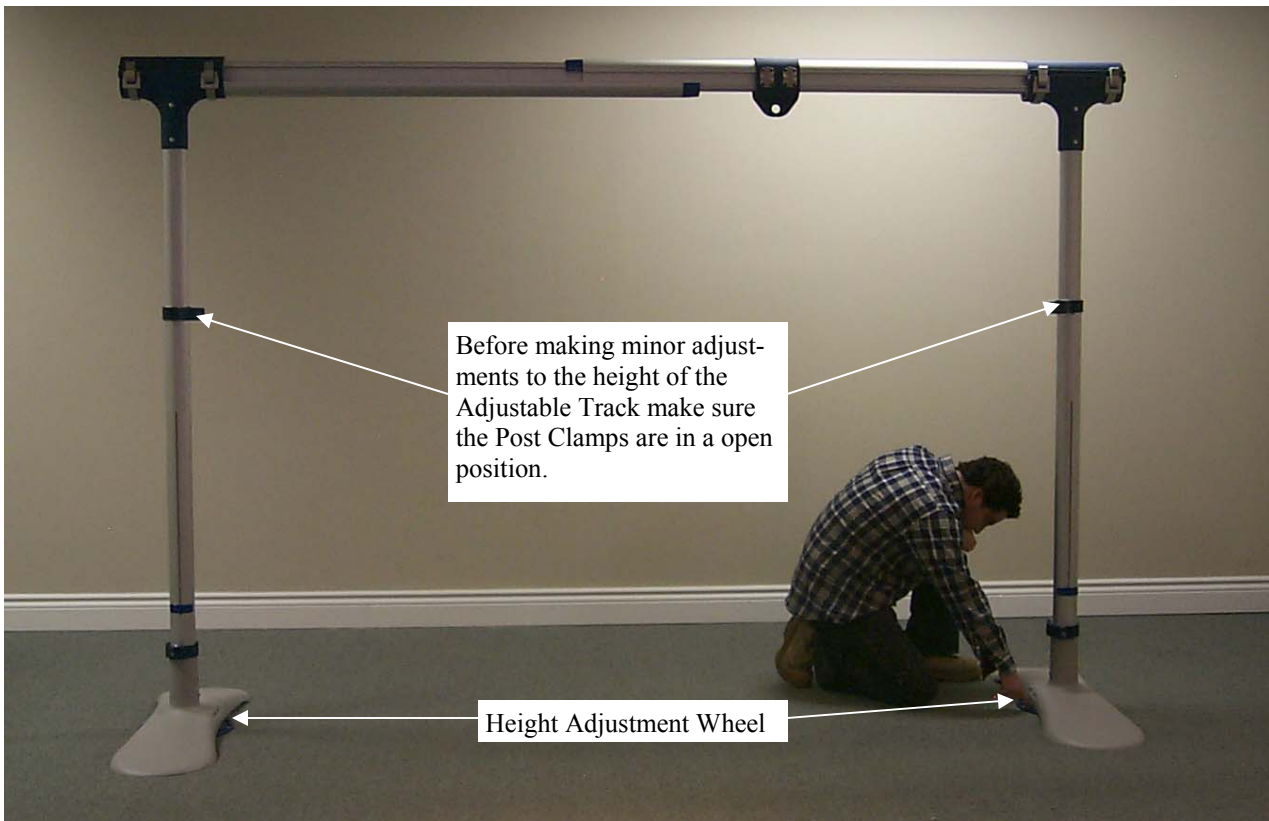


Step 20 - Once the Latch has grasped the Track Holder Lid swing the Track Holder Clamp back to its original position snugly up against the underside of the Track Holder.

Proceed to lock the remaining three (3) Track Holder Clamps in the same fashion as just described.

Double check to ensure that all four (4) Track Clamps are securely locked prior to proceeding.

Mounting the Adjustable Track...Continued - Track Height



Step 21 - Double check the Height Indicator on each Side Support Assembly. Minor Adjustments can be completed at this time by turning the Height Adjustment Wheel either to the left or right. (See detail below). Be sure that the Post Clamps are in an open (unlocked) position.

DO NOT PROCEED ANY FURTHER UNTIL THE ADJUSTABLE TRACK IS LEVEL. FAILURE TO COMPLY WITH THIS WARNING MAY RESULT IN INJURY TO THE OPERATOR AND/OR INDIVIDAL BEING LIFTED AND/OR THE TS OR LIFT UNIT.



Photo showing close-up of Height Adjustment Wheel. Turn the wheel either to the left or right to make small adjustments to the height of the track. Use the Height Indicator and Ruler to make sure that both sides of the Side Support Assembly are at the same height. This will ensure that the Adjustable Track is level and safe for use. For multi-level setting refer to the section of this manual titled "Multi-Level Set-Up".

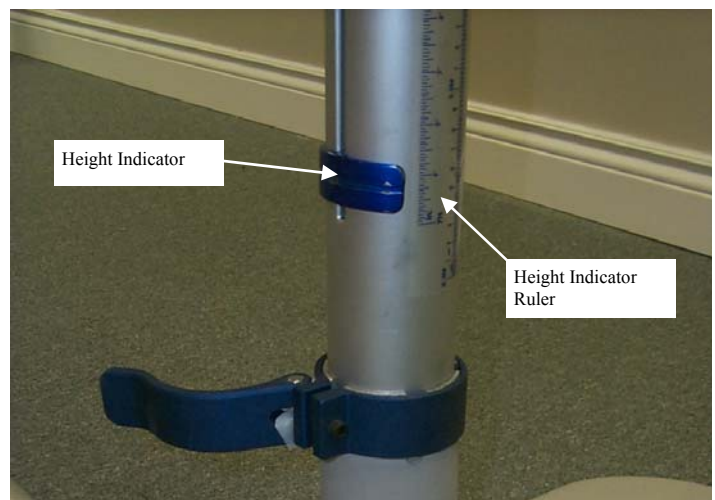
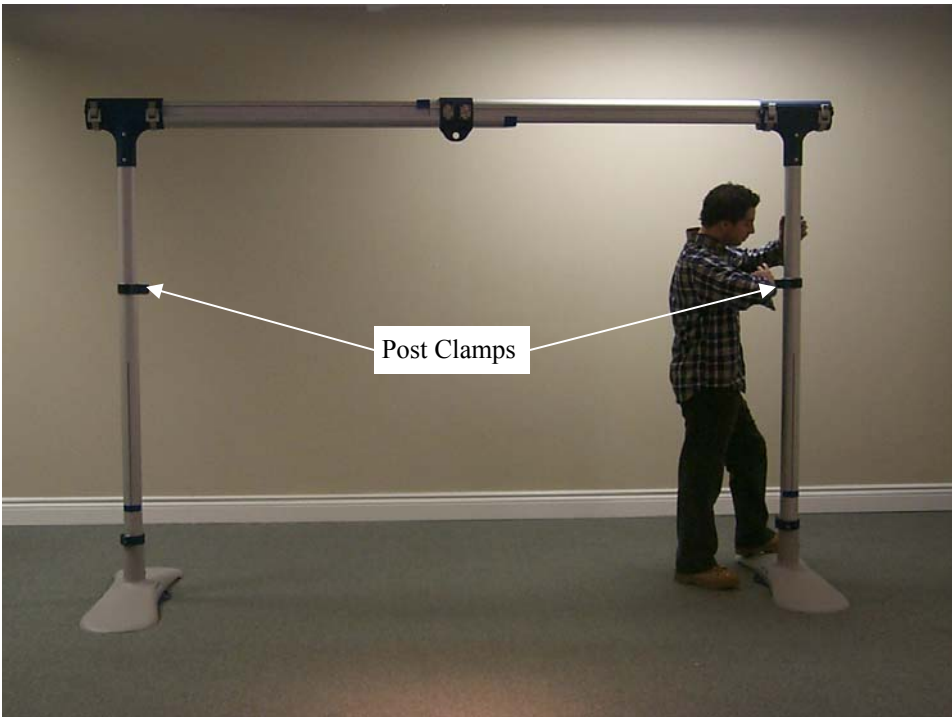


Photo showing close-up of Height Indicator and Ruler on Bottom Post Section.

DO NOT PROCEED ANY FURTHER UNTIL THE ADJUSTABLE TRACK IS LEVEL. FAILURE TO COMPLY WITH THIS WARNING MAY RESULT IN INJURY TO THE OPERATOR AND/OR INDIVIDAL BEING LIFTED AND/OR THE TS OR LIFT UNIT.

Locking the Post Clamps



Step 22 - The final step to assembly is locking the Post Clamps. These are located at the joint where the Top and Bottom Post Sections meet. Placing one hand on the Top Post Section and one hand on the clamp, swing the Post Clamp around to lock the posts together. (See detail photos below)

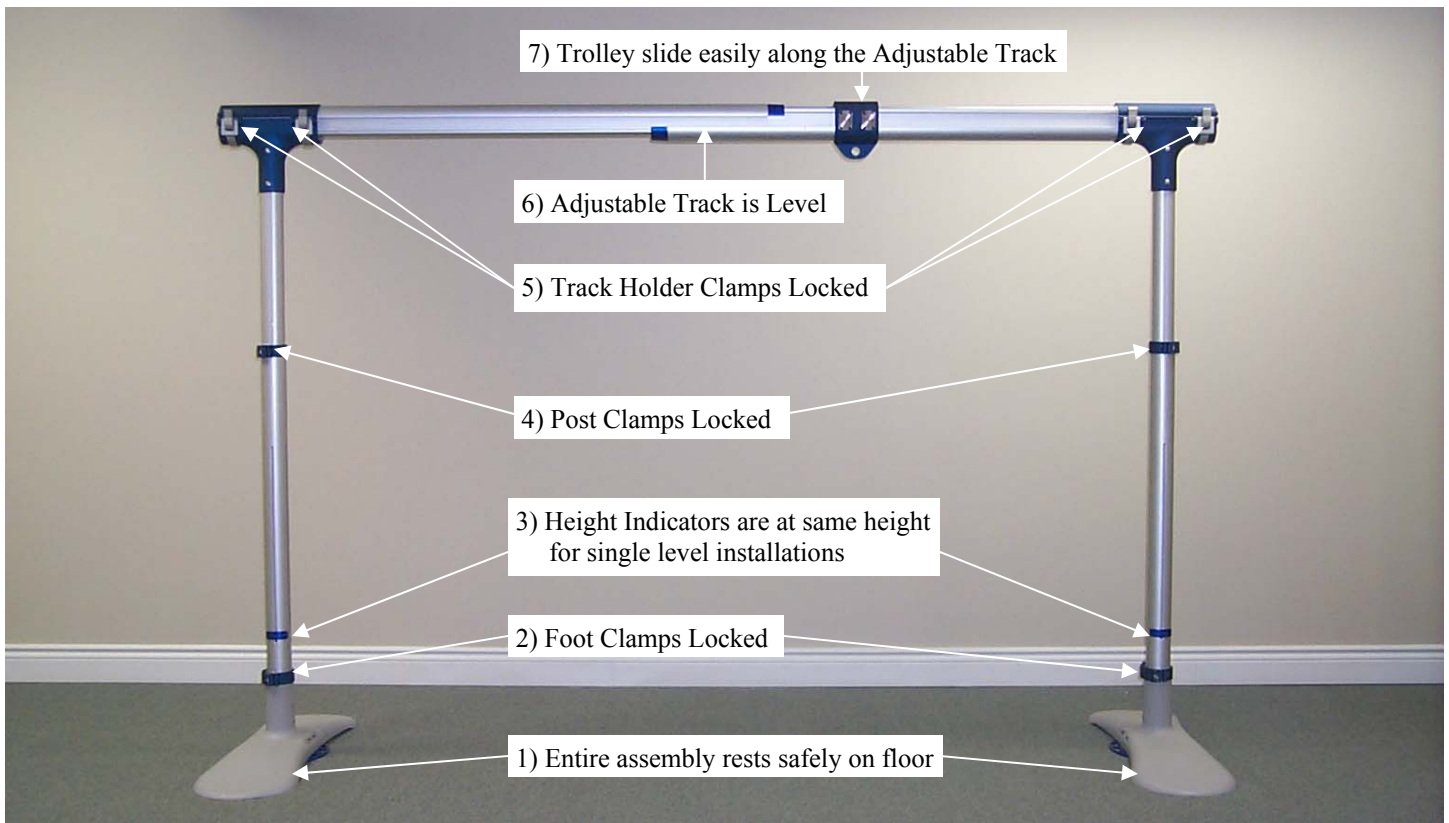


Photo showing the open Post Clamp, and proper position to swing the clamp to a locked position.



Photo showing the position of the locked Post Clamp. It must fit snugly against the Bottom Post Section.

Final inspection prior to use



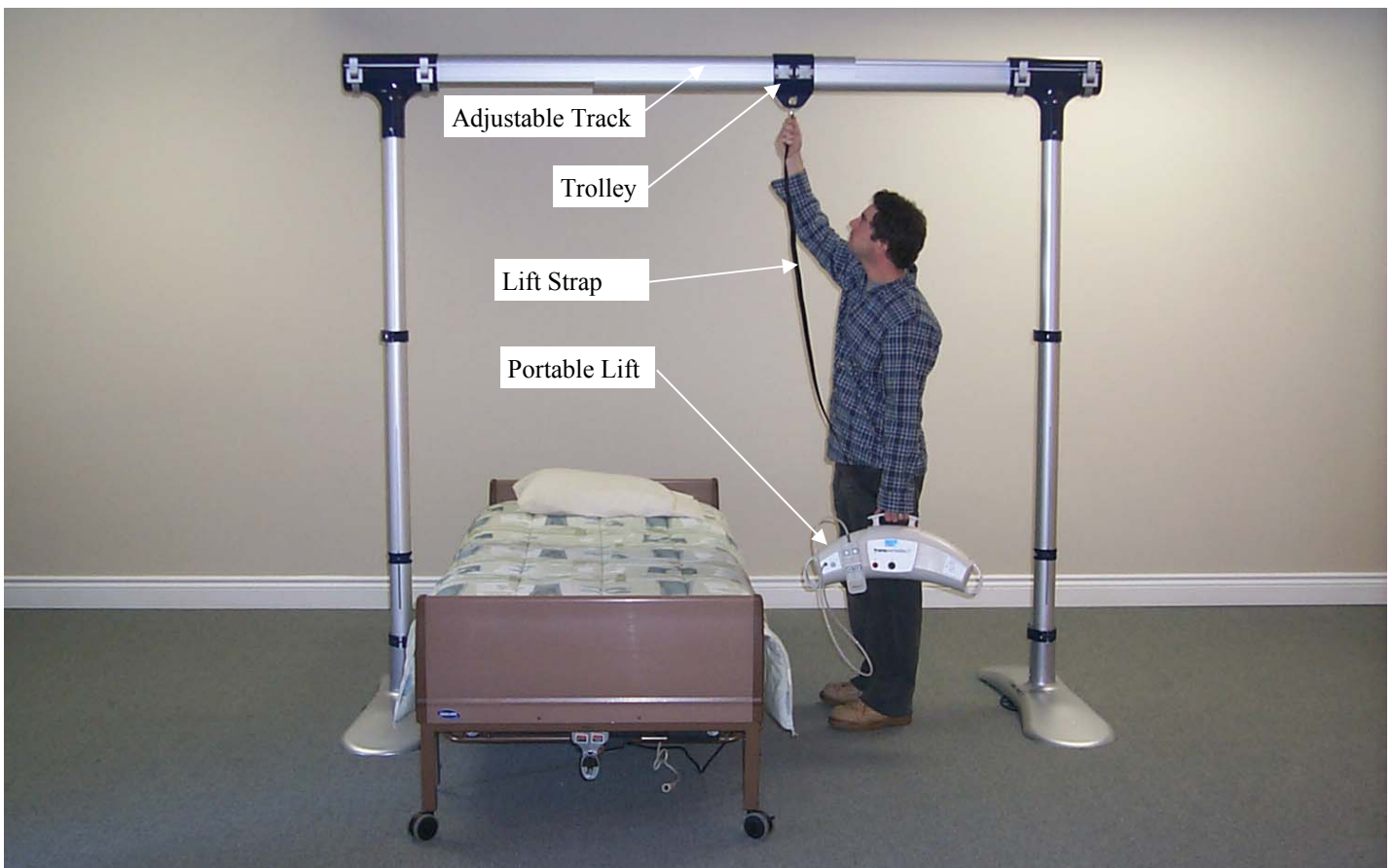
Step 23 - As a final step before using the Sequoia, check the entire assembly taking special note of the following:

- 1) Ensure that the entire assembly rests safely on the floor, and that it does not wobble or tilt in any fashion.
- 2) Ensure both Foot Clamps are in a locked position.
- 3) Check the Height Indicators and Rulers on both Side Support Assemblies to be sure they are the same for single level installations. For Multi-level installations, skip this inspection point.
- 4) Ensure both Post Clamps are in a locked position.
- 5) Ensure that the Adjustable Track is properly placed in both Track Holders, that the Track Holder Lids are properly closed, and that the four (4) Track Holder Clamps are securely locked.
- 6) Ensure that the Adjustable Track is level.
- 7) Ensure that the Trolley slides easily along the Adjustable Track, and that it does not slide by itself when placed at each end of the Adjustable Track.

IF ANY OF THE ABOVE ITEMS DO NOT PASS INSPECTION, THEN REVIEW THE APPROPRIATE SECTION OF THIS OWNER'S MANUAL AND RE-ADJUST THE ITEM AS NECESSARY. IF THERE IS ANY UNCERTAINTY ABOUT ANY OF THESE POINTS OF INSPECTION, CONTACT YOUR LOCAL AUTHORISED DEALER IMMEDIATELY.

DO NOT USE THE TS UNLESS ALL THE ABOVE POINTS PASS INSPECTION.

Mounting the Portable Lift



Step 24 - Prior to mounting the portable lift onto the trolley of the Sequoia, read the owners manual of the portable lift. Be sure that the instructions on the use of the lift and any accessories, such as slings are thoroughly understood before attempting to use them with the Sequoia.

FAILURE TO COMPLY WITH THIS MAY RESULT IN INJURY TO THE INDIVIDUAL BEING LIFTED AND/OR THE CAREGIVER, OR DAMAGE TO THE LIFT AND/OR THE SEQUOIA.

Step 25 - Following the instructions for the portable lift, attach the carabeener, (or other similar attaching device) located at the end of the lift strap, to the hole of the Sequoia trolley. Be sure that the carabeener is securely attached to the trolley prior to proceeding with the transfer.

FAILURE TO COMPLY WITH THIS MAY RESULT IN INJURY TO THE INDIVIDUAL BEING LIFTED AND/OR THE CAREGIVER, OR DAMAGE TO THE LIFT AND/OR THE SEQUOIA.

Proceed to transfer the individual in the manner described in the owners' manual for the portable lift and sling. When the transfer is completed the lift may be removed from the trolley.

Dismantling the Sequoia 2-Post System

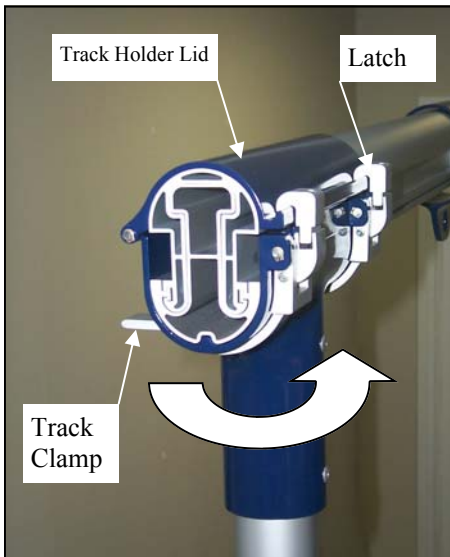
Should it be necessary to dismantle the Sequoia, carefully follow the instructions below:

- 1) Remove any lifting device such as the portable lift from the trolley of the Sequoia.
- 2) Remove any slings or other equipment attached to or laying on top of the Sequoia.
- 3) Unlock the four (4) Track Holder Clamps. Note that the clamp may need to be manually lifted up slightly so that it comes away from the lip of the Track Holder Lid. **(Refer special notes on next page of this user guide).**
- 4) Open both Track Holder Lids.
- 5) Carefully lift and remove the Adjustable Track from the Track Holder and place it immediately on the floor.

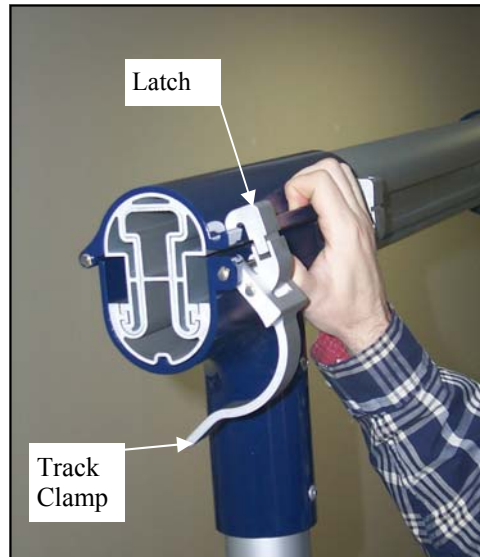
DO NOT ATTEMPT TO LIFT AND/OR REMOVE THE ADJUSTABLE TRACK UNLESS YOU ARE CAPABLE OF LIFTING IT SAFELY. CONTACT YOUR LOCAL AUTHORISED DEALER FOR ASSISTANCE.

- 6) With the Adjustable Track resting on the floor, carefully slide both sections of the Adjustable Track together to its shortest position.
 - 7) Set the Adjustable Track aside in a safe place until the rest of the Sequoia is dismantled.
 - 8) Unlock both Post Clamps.
 - 9) Lay each of the Side Support Assemblies safely on the floor for further dismantling.
 - 10) Remove the Top Post Section from the Bottom Post Section.
 - 11) Close the Track Holder Lids and lock them, and then set the Top Post Section aside in a safe place.
 - 12) Unlock the Foot Clamps.
 - 13) Remove the Bottom Post Section from the Foot.
 - 14) Lock the Post Clamps and then set the Bottom Post Section aside in a safe place.
 - 15) Move the Foot and all other pieces that have been dismantled to a safe storage area.
-

Special Notes on Unlocking the Track Holder Clamps and Latches



Grasp the Track Clamp and swing it back under the bottom of the Track Holder sufficiently enough to loosen the Latch.



Grasp the edge of the Track Holder Lid as shown with one hand.



With the other hand grasp the Latch and lift it up and away from the Track Holder Lid.



Once the Latch is lifted up and away from the Track Holder Lid it can be released. Repeat this procedure for each of the Latches.



Track Clamp and Latch moved away from the Track Holder Lid. The Lid can now be moved away.

Fault Finding

Should problems arise with the use of the Sequoia review the following chart. Find the fault and complete the recommended solution. If the fault is not found and/or the solution does not correct the problem contact your local authorised dealer for service immediately.

Fault	Recommended Solution
Foot Clamp Arm does not swing and lock into position.	Check whether this Foot Clamp Arm is damaged. If so, then contact your local authorised dealer immediately so that the Sequoia can be checked to ensure proper continued operation.
Post Clamp does not swing and lock into position.	Check whether this Post Clamp is damaged. If so, then contact your local authorised dealer immediately so that the Sequoia can be checked to ensure proper continued operation.
The Bottom Post Section does not fit into the opening of the Base.	<p>Check to be sure that no obstacle is blocking the opening to the Base. Remove obstacle and try again.</p> <p>Check for damage to the opening in the Base or the end of the Bottom Post Section. If so, then contact your local authorised dealer immediately so that the Sequoia can be checked to ensure proper continued operation.</p> <p>Check how the Bottom Post section is being inserted into the opening of the Base. Since the connection is 'keyed', it will only go in one way. Rotate the Bottom Post Section so that the 'keyed' areas line up. Try to insert the Bottom Post section into the Base again. If this does not correct the problem then contact your local authorised dealer immediately so that the lift can be checked to ensure proper continued operation.</p>
The Top Post Section does not fit into the opening of the Bottom Post Section.	<p>Check to be sure that not obstacle is blocking the opening to the Bottom Post Section. Remove obstacle and try again.</p> <p>Check for damage to the opening in the Bottom Post Section or the end of the Top Post Section. If so, then contact your local authorised dealer immediately so that the Sequoia can be checked to ensure proper continued operation.</p> <p>Check how the Top Post section is being inserted into the opening of the Bottom Post Section. Since the connection is 'keyed', it will only go in one way. Rotate the Top Post Section so that the 'keyed' areas line up. Try to insert the Top Post section into the Bottom Post Section again. If this does not correct the problem then contact your local authorised dealer immediately so that the lift can be checked to ensure proper continued operation.</p>
The Adjustable Track does to fit into the Track Holder correctly.	<p>Check for damage to the bottom of the Track Holder or bottom of Adjustable Track. If so, then contact your local authorised dealer immediately so that the Sequoia can be checked to ensure proper continued operation.</p> <p>Check to be sure that the bottom of the Adjustable Track is in being placed in the Track Holder. The bottom of the Adjustable Track has a slot in it that is 'keyed' the ridge on the bottom of the Track Holder. Rotate the Adjustable Track and try again.</p> <p>Near each end of the Adjustable Track is an Alignment Hole that is designed to fit into the Alignment Peg of the Track Holder. Review this and try to place the end of the Adjustable Track so that the correct alignment is attained.</p> <p>If this does not correct the problem then contact your local authorised dealer immediately so that the lift can be checked to ensure proper continued operation.</p>
Trolley slides by itself when placed at one end of the track.	The Adjustable Track is not level. Check the Height Indicator at each end. Be sure that they are exactly the same (for single level installations). Adjust the height with the Height Adjustment Wheel so that they are the same. For multi-level installations use a level to check the Adjustable Track. If is not level then adjust the height with the Height Adjustment Wheel until the Adjustable Track is level.
The trolley does not move easily along the Adjustable Track or gets stuck.	Check the sides of the Adjustable Track for any obstacles or damage. Clear any obstacles away that may interfere with the Trolley. If damage to the Adjustable Track or Trolley is observed, then contact your local authorised dealer immediately so that the lift can be checked to ensure proper continued operation

General Inspection and Maintenance

A) Each Use - To be completed by User

Prior to each use, the Sequoia and associated lift, accessories and sling (s), must be visually inspected. Refer to the lift, accessory and sling user guides for specific details regarding their inspection.

Should any of the these items below fail the inspection do not use the Sequoia
Contact your local authorised dealer for service.

Visually check for the following:

- The Bases are on a stable, level surface and the Side Support Assemblies are secure.
 - The Foot Clamps are locked.
 - The Post Clamps are locked.
 - The Track Holder Lid is closed and the Track Holder latch is locked.
 - The Trolley moves easily along the track.
 - The Adjustment Track is placed in the correct location for transferring.
 - The portable lift has been inspected as outlined in it's owners manual.
 - The sling (s) has been inspected as outlined in it's owners manual.
-

Service Record History - Initial Information

- Complete the following section on **Purchase and Service Information** as soon as this equipment is installed.
- Use the service record history to record to any completed service and repairs.
- Ensure that the service record is signed and dated each time it is used.
- Be sure to have this piece of equipment serviced on a regular basis as described in the General Inspection and Maintenance Section

PURCHASE INFORMATION:

Product Name: Sequoia 2·Post system **Serial#:** _____

Date of Purchase: _____ **Date Installed:** _____

Purchased From: _____

Address: _____

City: _____ **Post Code:** _____

Telephone No: _____

Comments:

SERVICE INFORMATION:

Contact the following company for service:

Company: _____

Address: _____

City: _____ **Post Code:** _____

Telephone No: _____

Comments:

Service Record History

Complete this section after each service, repair inspection and/or maintenance. Photocopy additional pages as required.

Date: _____		Time: _____	
Service Type: <input type="checkbox"/> Periodic Inspection <input type="checkbox"/> Monthly Inspection <input type="checkbox"/> 6 Month Inspection <input type="checkbox"/> Repair <input type="checkbox"/> Yearly Inspection <input type="checkbox"/> Other: _____			
Completed By: _____		_____	
Printed Name		Signature	
Company: _____			
Remarks & Action Taken:			

Date: _____		Time: _____	
Service Type: <input type="checkbox"/> Periodic Inspection <input type="checkbox"/> Monthly Inspection <input type="checkbox"/> 6 Month Inspection <input type="checkbox"/> Repair <input type="checkbox"/> Yearly Inspection <input type="checkbox"/> Other: _____			
Completed By: _____		_____	
Printed Name		Signature	
Company: _____			
Remarks & Action Taken:			

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Company: _____			
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Completed By: _____		_____	
Printed Name		Signature	
Company: _____			
Remarks & Action Taken:			

Warranty

This Warranty does not affect or in any way limit your Statutory Rights

- 1) Subject to the exclusions set out in Clause 2, the conditions set out in Clause 3 and the limitations set out in Clause 4, Waverley Glen Systems Ltd., as sole licensed representative of Corven Healthcare Inc., guarantees all equipment supplied as new against failure within the period of 2 years from date of purchase by virtue of defects in material or workmanship.
 - 2) This guarantee does not apply to failure attributable to normal wear and tear, damage by natural forces, user neglect or misuse or to deliberate destruction, or to batteries more than 90 days after original purchase.
 - 3) This guarantee shall be void if the equipment is not serviced by Waverley Glen Systems Ltd. or its authorised service agents in accordance with the manufacturer's recommendations or if any unauthorised person carries out works on the equipment.
 - 4) The liability of Waverley Glen Systems Ltd. under the terms of this guarantee shall be limited to the replacement of defective parts and in no event shall Waverley Glen Systems Ltd. incur liability for any consequential or unforeseeable losses.
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E. & O.E.

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