

**Versa™**  
Bath Transfer

**Versa Transfer System: BTV-5100**



## ATTENTION

Your Versa Bath Transfer has been built to the highest standards of quality to ensure years of superior service. Please take the time to read this informative instruction guide and pay particular attention to the safety information provided.

Here are some precautions you should take to reduce the risk of injury:

1. Read and understand ALL instructions.
2. **To reduce the risk of injury or drowning, NEVER leave the user unsupervised or unattended while using this product.**
3. Determine, with a physician or therapist, the suitability of this product for the intended user.
4. Place your Versa Transfer System on a level surface, not near steps or other hazards.
5. Keep your Versa Transfer System clean and sanitary.
6. Check regularly that all bolts, buckles, and other parts are tight and in good working order.
7. SAVE THESE INSTRUCTIONS.

Thank you for choosing Inspired by Drive

## BEFORE YOU BEGIN

The Versa Bath Transfer is shipped partially unassembled. Remove all parts from the packaging before assembly. The instructions will be referring to the following parts:



Backrest



Rolling base with seat



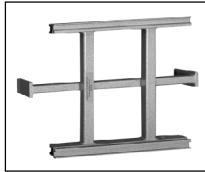
Tub Base



Leg Tubes



Commode leg tubes



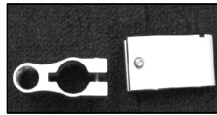
Bridge



Footrests



Casters



Footrest clamps



Leveling screws

## ASSEMBLY OF TRANSFER SYSTEM

The rolling base has commode pail system that is pre-installed to the system. If you need to remove it, please follow these steps:

1. Turn the rolling base upside-down.
2. Remove both support rails by using a Phillips screw driver (Fig. 1).

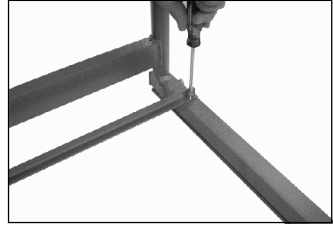


Figure 1

### Rolling Base Assembly:

1. Slide the footrest clamp over the leg tubes making sure that the notched end faces upward. Align the center slot on the clamp to the holes on rolling base leg (Fig. 2). Secure the clamp with bolts. The height is adjustable and can be re-positioned when the seating is fully assembled for correct fit.
2. Insert the casters into the socket on the bottom of the individual leg tubes (Fig. 3).
3. Insert the leg tubes into the rolling base by depressing the locking button and sliding the leg tube up the frame (Fig. 4).

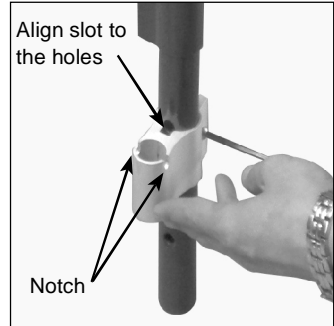


Figure 2



Figure 3

### Tub Base Assembly:

1. Screw the leveling feet into the tub base leg tubes, if not already done (Fig. 5)
2. Insert the individual leg tubes into the tub base by depressing the locking button and sliding the leg tube up the frame (Fig. 4).

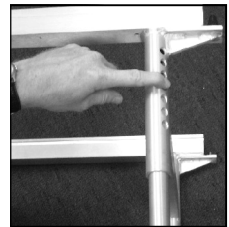


Figure 4



Figure 5

## ASSEMBLY OF THE TRANSFER SYSTEM

### Seat Assembly:

1. Attach the backrest to the seat bottom with the provided bolts (Fig. 6) in the bag attached to this instruction.
2. Attach the armrests to the back using the enclosed bolts and internal spacer (Fig. 7).



Figure 6



Figure 7

### Seating and Rolling Base Assembly:

1. Insert the guide rail hooks into the guide rails and slide the seating frame assembly onto the rolling base (Fig. 8). Be sure to slide the seating all the way until the safety locking latch clicks into position on the base (Fig. 9).
2. Slide the footrests onto the footrest clamps by aligning the buttons on the footrests with the notches on the clamp (Fig. 10).



Figure 8

Note: If you need to change the way the seating faces, you may remove the rolling base, rotate it 180° and insert the guide rail hooks into the guide rails, and slide the seating frame assembly back onto the rolling base.



Figure 9

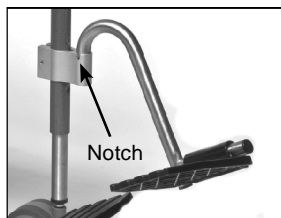


Figure 10

## OPERATING THE TRANSFER SYSTEM

1. Set the desired height on both tub base and rolling base by depressing the locking button on leg tubes and slide them up or down.
2. Place the tub base inside the tub or shower (Fig. 11). Level the frame by adjusting the leveling feet making sure that the height of the rolling base is the same as the tub base (Fig. 12). Lock the leveling feet in place with the jam nuts.



Figure 11

3. Place the bridge in position to connect the tub base to the rolling base (Fig. 13). Be sure that the bridge sits in the indent slots so that it is flat with the top of the rails. If the bridge does not sit flat, check the height adjustment on both bases. The height must be the same on both bases for proper bridge fit and smooth transfers.

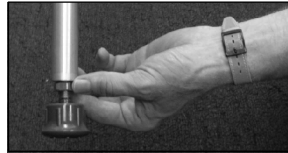


Figure 12

**WARNING: Never operate the transfer system if the bridge is not seated securely in place and flat with the rolling and transfer base rails.**



Figure 13

4. To transfer the seating frame, lift up on the safety latch located behind the seat, slide the seat to the desired position (Fig. 14). The seat is in position when the safety latch locks on the other side of the transfer base.
5. The bridge can be removed during use so the shower door or curtain can be closed (Fig. 15).



Figure 14

**WARNING: Do not remove the bridge unless the safety lock is latched.**



Figure 15

## CLEANING YOUR VERSA

Soapy water or mild cleansers may be used on all parts of your Versa Transfer System. Harsh abrasive cleaners (Ajax, Comet, etc.) may dull the finish.



Every Inspired by Drive product comes with our one year manufacturer's warranty. This warranty ensures that when you receive our products, they will arrive free of defects in material and workmanship. We will repair or replace any part or entire product at our discretion for a period of up to one year from the date of delivery to the original purchaser. This warranty does not include cost of inconvenience, shipping, property damage, misuse, abuse, accident, or similar incidents. The warranty will not apply if the product has been modified, tampered with, repaired by unauthorized individuals or assembled incorrectly. Custom orders are non-refundable and non-returnable.